

Date Correction Plan Due 10/14/2022	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Lco Child Care Center - Genawendaawasong		Provider Number / Facility ID Number 1000577891 / 004 - 2005596		
Address - Facility (Street, City, State, Zip Code) 8871 N Trepania Rd Hayward WI 548432211		Telephone Number 715-558-7841	Date - Regulation Visit 9/19/2022	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.055(1)(a) Supervision Of Children</p> <p>Description: Based on a facility self-report, on 09/01/2022 Child #2 received medical care for an injury which occurred while in care of the center. Staff B reported that Child #2 got her finger smashed under a wooden table but that she didn't see how it happened.</p> <p>During an onsite visit I observed child #3 alone in the hall at her cubby. Staff C was not aware that child #3 had left the classroom.</p>	attached	10/3/2022	

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2	251.055(1)(h) Procedure If Absent Without Prior Notification Description: Based on a self-report, on 09/06/2022 the center staff did not contact the parent of Child 1 when the child did not arrive at the center as expected. Staff A acknowledged Child 1 did not get off the school bus, but staff did not contact the child's parent. When the parent arrived to pick up the child, it was discovered the child had fallen asleep on the bus. The bus was still on its designated route and the driver returned the child to the center.	attached	10/3/2022	
3	251.06(3)(b)2. Emergencies - Practice Written Plans Description: Based on record review and interview, there was no fire drill conducted during August of 2022.	attached	10/3/2022	

NAME - Agency Worker
Kim Pinchard

Date Issued
9/30/2022

SIGNATURE - Agency Worker

Kim Pinchard

Date Signed

10/13/2022

10/13/2022

LCO Daycare: Genawendaawasong

#2005596

Noncompliance Statement and Correction Plan:

1. 251.055(1)(a)

Supervision of Children

(1) Self-Report: medical care for an injury which occurred while in care of the center.

The correction plan for this noncompliance will be completed in the manner below:

A mandatory staff meeting was held on 9/27/2022, at this meeting all incidents reported to licensing were discussed so that all staff was aware. The meeting discussed active supervision, using equipment as intended, preventing accidents, actively scanning, and how to properly write an incident report. The meeting also discussed what incidents we call parents immediately and what to do if you are alone in a classroom when an incident happens that needs immediate attention.

We also updated and created a new incident report that is more thorough so that all incidents are clear and descriptive for the medical logbook and the parent/guardian.

(2) Onsite Visit a child was alone in the hall and the staff was not aware the child left the classroom.

The correction plan for this noncompliance will be completed in the manner below:

A mandatory staff meeting was held on 9/27/2022, at this meeting all incidents reported to licensing were discussed so that all staff was aware. The meeting discussed active supervision, using equipment as intended, preventing accidents, actively scanning, and how to properly write an incident report. The meeting also discussed what incidents we call parents immediately and what to do if you are alone in a classroom when an incident happens that needs immediate attention.

2. 251.055(1)(h)

Procedure If Absent Without Prior Notification

The correction plan for this noncompliance will be completed in the manner below:

A meeting was held on 9/8/2022 with all managers to discuss the incident that occurred. The Absent Child Policy and Child Attendance Methods (3.8) policy was reviewed. We then discussed what the incident was, what went wrong, and what are we going to do moving forward to make sure it doesn't happen again.

A brief meeting was held on 9/8/2022 with the staff of the preschool classroom and school-age classroom to discuss the incident and the importance of knowing the whereabouts of all children.

A bus schedule was created that stated which children got off which bus and at what times and then posted at the front door and in both offices. A bus schedule was created that included children, bus times, contact information and was put into the attendance binder that is kept in the front and maintained by managers.

All staff and management staff are now aware of the importance of knowing the whereabouts of all children. AM and PM managers are to call immediately if children do not get off the bus they are scheduled to get off with. AM and PM managers are to call within 30 minutes if a child does not show up for their scheduled drop off time. It has been agreed that any calls made to parents will be noted in the attendance book that kept in the front so that it is logged and we know it has been done.

A correction plan was done with the staff member on 10/3/2022 and added to the staff member file regarding how to properly address a situation if a child does not get off the school bus.

3. 251.06(3)(b)2.

Emergencies- Practice Written Plans

The correction plan for this noncompliance will be completed in the manner below:

A notification was put into the Director's calendar that will notify every month on the 14th day to be a reminder to complete the Fire Drill. It will continue to go off until you mark that the task has been completed.

Expected completion date for the correction plan was completed on 10/3/2022.