

Date Correction Plan Due 12/8/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Umos - Montello Center		Provider Number / Facility ID Number 5000577935 / 003 - 420785		
Address - Facility (Street, City, State, Zip Code) N2898 State Rd 22 Montello WI 53949		Telephone Number 608-297-8453	Date - Regulation Visit 10/14/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.04(3)(j) Report - Abuse Or Neglect</p> <p>Description: The licensee failed to notify the department within 24 hours of a suspected abuse or neglect of a child. Concerns were reported to the county on or around September 11, 2025, however, the center did not self-report to the department until October 1, 2025.</p>	<p>UMOS understands that the Department of Children and Families Licensing Program expects to be notified within 24 hours of any suspected child abuse, or neglect, in addition to the mandated report made to the county CPS. To ensure alignment with licensing expectations, UMOS will implement: We will contact CPS and will notify licensing within 24 hours of any suspected abuse or neglect. Staff training: All staff will receive additional training</p>	<p>Update Procedure by Dec 30, 2025 to reflect the dual reporting. Train staff by May 1, 2026 prior to center opening date.</p>	
2	<p>251.04(8)(a) Mandated Reporting - Child Abuse & Neglect</p> <p>Description: Individual(s) at the child care center failed to immediately notify the county human services or law enforcement when they had reasonable cause to suspect child abuse or neglect. Concerns were observed on or near August 20, 2025; however, it was not reported until September 11, 2025.</p>	<p>Management immediately initiated internal reporting procedures and employee was placed on investigatory leave. We recognize that importance of ensuring all staff understand both their legal reporting obligations and the need to immediately communicate any concern, no matter how minor, to management. Our corrective actions are designed to strengthen reporting culture, improve internal communications and ensure timely, appropriate reporting going forward. We will retrain all employees on Mandatory Reporting requirements prior to the start of the season, May - 2026. We will emphasize to all staff the threshold</p>	<p>Retrain all employees on Mandatory Reporting requirements prior to the start of the season.</p>	

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3	251.05(3)(k)2. Contact With Person - Behavior Description: An employee who exhibited behavior that gave reasonable concern for the safety of children was in contact with children in care. Workers notified management of concerns beginning on or near August 20, 2025. The employee had access to the children until September 12, 2025, when the employee was suspended.	Management and HR acted immediately upon notification, and the employee was removed from the center. The same procedure will occur if a like situation is reported in the future. We recognize the importance of ensuring that all staff clearly understand how and when to report conduct that may indicate a potential safety concern. Our corrective action will support timely reporting of any staff behavioral concerns that could affect child safety. We will also communicate to staff that there is a non-retaliatory work environment and re-emphasize this during pre-service training in early May 2026. Safety monthly email reminders will be sent to staff. UMOs will train staff annually at the start of each opening season, currently scheduled for May 2026 and as needed, that focuses on identifying conduct that could pose potential risk,	Center is currently closed for the season, and training will be completed by May 1, 2026, or pre-service training, whichever occurs first.	

NAME - Agency Worker
Amie Bodart

Date Issued
11/24/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Alma Torres

Date Signed
12/5/25