

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

Date Correction Plan Due  
3/25/2024

TO FILE A COMPLAINT CALL

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.042(N) and (3)(f), DCF 251.042(L) and (3)(f), DCF 252.41(1)(C) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction. A noncompliance statement and correction plan may be subject to a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Grandma Ruby House  
Address - Facility (Street, City, State, Zip Code)  
4937 N 36TH St Milwaukee WI 532095316

Telephone Number  
414-372-6996

Provider Number / Facility ID Number  
9000574569 / 001

Date - Regulation Visit  
3/6/2024

Rule/Statute Number Noncompliance Statement	Correction Plan		Expected Completion Date	Verification Date
	Completion Date	Verification Date		
1 202.08(10)(e) A Child Care Provider Shall Ensure That Each Child Shall Be Served One Meal Or Snack At Least Once Every 3 Hours. Each Meal And Snack Shall Meet The U.S. Department Of Agriculture Child And Adult Care Food Program Minimum Meal Requirements. Description: A meal menu was not accessible to view or present during the monitoring visit.	Make a meal plan moving forward		3-7-24	

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4837 N 36Th St Milwaukee WI 532095316		414-372-6996	3/6/2024	
Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
2	<p>202.08(1m)(a)8. A Certified Child Care Operator Shall Maintain A Current Written Record On Each Child In Care, Including The Provider's Own Children Under 7 Years Of Age, And Make The Record Available To A Child Care Certification Worker Upon Request.</p> <p>Description: A record was not accessible or available to view for child 1 during the monitoring visit, child 2 did not have a emergency contact identified on the certified enrollment and health history form and the physician name or medical facility and telephone number was not documented.</p>	Get their records	3-20-24	
3	<p>202.08(2)(a)1. All Exits Shall Be Clear Of Obstruction.</p> <p>Description: The following items were in front of the primary exit: a car seats, multiple shoes and a garbage bag.</p>	Clear the exits	3-7-24	
4	<p>202.08(2)(am)1. A One-Unit Or Two-Unit Residential Building Shall Have A Functional Carbon Monoxide Detector Installed In The Basement And On Each Level Of The Building, Excluding The Garage And Attic, In Accordance With The Requirements Of S. 101.647, Stats.</p> <p>Description: The carbon monoxide detector was not able to be tested during the monitoring visit.</p>	Change Batteries	3-7-24	

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Rule/Statute Number Noncompliance Statement		Correction Plan	Expected Completion Date	Verification Date
5	202.08(2)(c) The Indoor And Outdoor Areas Of The Home Shall Be Free Of Hazards, Potentially Dangerous Items And Materials Harmful To Children, Including Power Tools, Flammable Or Combustible Materials, Insecticides, Matches, Drugs And Any Articles Labeled Hazardous To Children Shall Be In Properly Marked Containers And Stored In Areas Inaccessible To Children.  Description: The following items were accessible to children: Foaming gel in the shower and an air freshener plug in the infant room and litter was along the fence in the outdoor play space.	Remove the air freshener - Remove the shower liquid - Remove items in the bathroom	3-6-2024 3-8-24 5-6-24	
6	202.08(2)(f) The Premises, Furnishings, And Equipment Shall Be Free From Litter And Vermin, Maintained In A Sanitary Condition, And In Good Repair.  Description: A fan that was not properly connected was accessible to a child during the monitoring visit.	Corrected Fixed	3-6-2024	
7	202.08(4)(h) A Child Care Provider Shall Require All Children In The Provider's Care To Wash Their Hands With Soap And Warm Running Water Before Eating And After Toileting Or Handling Pets Or Animals.  Description: A child's hands were not washed after a diapering procedure.	- Wash hands	3-6-2024	

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Telephone Number  
414-372-6996

Date - Regulation Visit  
3/6/2024

Rule/Statute Number	Correction Plan	Expected Completion Date	Verification Date
<p>8 202.08(5)(i) The Certified Child Care Operator Shall Keep Current And Accurate Written Records Of The Daily Hours Of Attendance Of Each Child In Care, Including The Actual Arrival And Departure Time Times For Each Child. If Children Are Transported To Or From The Premises Or School By The Operator Or Another Provider On Behalf Of The Operator, The Daily Attendance Record Shall Include The Actual Time The Child Was Picked Up Or Dropped Off.</p> <p>Description: Children 3 and 4 were not signed out of care on 3.5.24 and children 3 and 4 were not signed in 3.6.24.</p>	Sign children in+out	3-7-24	
<p>9 202.08(5)(j) The Operator Shall Maintain Documentation Of The Actual Hours That A Provider Who Is Not Also The Operator Has Worked.</p> <p>Description: Documentation of hours worked were not on the daily attendance for the following days : 3.4.24, 3.5.24 and 3.6.24.</p>	Sign in+out	3.12.2024	
<p>10 202.08(9)(f)1. Prior To The Day A Driver First Transports Children In Care, The Operator Shall Submit To The Certification Agency A Copy Of The Driving Record For Each Driver And Obtain Approval Of The Driver From The Certification Agency.</p> <p>Description: Transportation documents were not received and verified prior to transporting children.</p>	NxT Transporting Children	3-7-2024	

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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date

NAME - Agency Worker  
Lena Lee

Date Issued  
3/11/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee  
*Karen Lee*

Date Signed  
3-27-2024