

Date Correction Plan Due 4/27/2026	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 608-422-6765
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Little Bears Childcare Lic 9000 68519 / 001 - 1002374 Provider Number / Facility ID Number	Address - Facility (Street, City, State, Zip Code) 807 Lum Ave Waterloo WI 53594	Telephone Number 920-478-2767	Date - Regulation Visit 4/7/2026
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Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
251.05(2)(a)3.a.	<b>Staff Record - Physical Examination</b> Description: A report on a physical examination was not completed 30 days after a person began work when Staff B's hire date was 10/23/2025 and they have not completed a physical exam indicating they are free from illness detrimental to children.	The staff member has been provided with clinic options and has scheduled her appointment.	5.22.2026	
251.05(3)(c)	<b>Cardiopulmonary Resuscitation Training</b> Description: All employees in regular contact with children did not maintain a current certificate of completion for cardiopulmonary resuscitation and automated external defibrillator within 3 months after beginning work when Staff B's start date was 10/23/2025 and they have not completed the required training.	The staff has completed CPR. Their file was missing their CPR certificate. The certificate has been printed and added to their file.	4.9.2026	

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807 Lum Ave Waterloo WI 53594		920-478-2767	4/7/2026
Rule/State Number	Correction Plan	Expected Completion Date	Verification Date
251.07(6)(dm)4: <b>Medical Log - Reviewing Injury Records</b>	Logbooks have been reviewed and a staff member has been tasked with reviewing them every six months. Calendar reminder also added.	4.9.2026	
251.09(1)(k) <b>Infant &amp; Toddler - Bedding</b>	Staff have been notified/reminded that no items are to be near the children while they are sleeping. Staff will be re-trained in safe sleep practices.	5.10.2026	
251.09(2)(bm) <b>Infant &amp; Toddler - Sleep Position</b>	Description: A blanket was not kept away from an infant's mouth while they were sleeping when an infant was sleeping in a swing with a blanket by the side of their face, close to their mouth and nose, which is prohibited due to a suffocation hazard. Description: An infant was not placed on their back to sleep in a crib as required when they were asleep in an infant swing, which is prohibited due to a risk of positional asphyxiation.	5.10.2026	
5	Staff have been notified/ reminded that infants are to be moved to a crib they fall asleep elsewhere. Staff will be re-trained in safe sleep practices.		

NAME - Agency Worker  
Kimberly Liebhart

*Kimberly Liebhart*  
Director

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Issued  
4/13/2026

Date Signed

4.24.26