

Date Correction Plan Due 5/22/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Little Bears Childcare Llc		Provider Number / Facility ID Number 9000568519 / 001 - 1002374		
Address - Facility (Street, City, State, Zip Code) 807 Lum Ave Waterloo WI 53594		Telephone Number 920-478-2767	Date - Regulation Visit 5/6/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: The center did not maintain documentation of staff days and hours worked and in which classrooms, when the person is included in the staff-to-child ratio.	Staff reminded to sign in and out of classroom every time. Director reminded to review weekly/daily.	5/15/24	
2	251.055(2)(a) Group Size - Maximum Description: In the Panda Bears classroom, the maximum group size was not maintained for a mixed age group of children of 2.5-4 years old when 21 children were present with two teachers	Director was reminded of group size.	5/15/24	

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3	251.055(2)(b) Staff-To-Child Ratios - Minimum Description: Staff to child ratios were not maintained in the Teddy Bears A and B classroom when 10 infants were in care with two teachers.	Staff had car troubles and administration was in the process of calling in a different staff member.	5/15/24	
4	251.07(2)(e) Child Guidance - Prohibited Actions Description: Staff used an action that may be psychologically, emotionally or physically painful or discomforting when it was described that a staff often pulls children roughly to redirect behavior.	When walking and hanging onto hands make sure child's arm is not fully extended.	5/15/24	
5	251.09(2)(a) Infant & Toddler - Responding To Crying Children Description: Child care workers in the infant room did not respond promptly to a crying child's needs when two infants were crying for several minutes in the nap area, staff stated the infants needed to learn to self sooth.	Staff reminded to talk to infant until staff can get to them when they are attending to others.	5/15/24	

NAME - Agency Worker
Michelle Garcia

Date Issued
5/8/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Michelle Garcia

Date Signed

5/15/24