

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
608-422-6765

Date Correction Plan Due
3/19/2025

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Sacc Washington **Provider Number / Facility ID Number** 9000556279 / 007 - 120739

Address - Facility (Street, City, State, Zip Code) 600 Grove Beaver Dam WI 539161314 **Telephone Number** 920-887-8811 **Date - Regulation Visit** 2/12/2025

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1 251.05(3)(d)5. Administrator - Supervision / Personnel Management Training</p> <p>Description: The administrator did not complete at least 10 hours of training in supervision or personnel management within one year of assuming the position when Staff C assumed the position on 12/9/2019 and has not completed the required training.</p>	<p>Will work on getting removed as admin once we hear back from licenser about questions we had about this.</p>	<p>4/4/25</p>	
<p>2 251.05(3)(f)3. Child Care Teacher - Entry-Level Training</p> <p>Description: Prior to assuming the position Staff A has not obtained the required entry level training when they started on 8/2/2023 and have not completed the entry level training.</p>	<p>Staff is currently taking class to get to required training level</p>	<p>3/31/25</p>	

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3 251.05(4)(c)9. Continuing Education - Documentation Of 12 Month Period Description: Staff A has not met the continuing education requirements for 2024, when they were unable to provide documentation for 15 hours of continuing education.	Tracker has been made to ensure staff meet their 15 hour requirement. Will also discuss at staff meeting on 3/12/25.	3/12/25	

NAME - Agency Worker

Kimberly Liebhart



SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Issued

3/5/2025

3/11/25

Date Signed