DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
9/14/2026		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable This form is used by certified operators / licensed centers to meet the requirements of DCF 202 065, DCF 250 04(2)(i) and (3)(d), DCF 251 04(2)(L) and (3)(f), DCF 252 41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule Public Schools may submit plans of correction however are not required to do so

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s) Identify expected completion date(s) for each item Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat 48 657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat 48 715 If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number
Ymca Child Care		8000558698 / 001 - 1006942
Address - Facility (Street, City, State, Zip Code)	**Telephone Number**	**Date - Regulation Visit**
1750 Valley Rd Oconomowoc WI 530666999	262-567-9622	8/12/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251 055(1)(a) **Supervision Of Children** *Description. On August 4, 2026, supervision was not provided to* prevent harm and ensure the safety of a 1 year old child, when the child crawled out of the toddler room through an open gate, and was not under staff supervision for approximately three minutes In addition, a nineteen month old child was not supervised for a few seconds when the child was observed alone in the room without staff supervision An order/direct forfeiture was issued for this violation April 29, 2026 Repeat violation Previously cited on 4/21/2026	At 8/12/26 staff meeting supervision was discussed as well as expectations of site and sound, and communication between staff working together in a room. A door sensor was also placed in toddler door way to alert when anyone walks through.	proper 8/12/26	

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2	251.09(1)(e) **Infant & Toddler - Provider Training** Description Staff A, assigned to provide care to children under the age of two for more than six months, did not have documentation on file of having completed training in infant and toddler care	Prior to incident staff file was reviewed and we noticed cert missing. In talking to staff and pervious center she transfered from the course work was completed but cert. went missing in transfer. We enrolled her in July class, course work was completed Aug 22	9/1d/26
3	251 09(4)(a)3 **Infant & Toddler - Diaper Changing Surface Disinfection** Description On August 4, 2026, a staff person in the toddler room did not wash and disinfect the diaper changing surface after changing a child's diaper and then changing the diaper of another child.	The staff person in question was talked to and coached on proper diapering & sanitization. A step by step chart was placed at all changing tables & staff will all be retrained at 9-15-26 meeting	9/15/26

NAME - Agency Worker
Cindy Matuszak

Date Issued
8/31/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
9/11/2026