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| Date Correction Plan Due 3/6/2026 | NONCOMPLIANCE STATEMENT AND CORRECTION PLAN | TO FILE A COMPLAINT CALL 262-446-7800 |
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

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| Name - Certified Operator / Licensed Center Ymca Child Care | | Provider Number / Facility ID Number 8000558698 / 001 - 1006942 | | |
| Address - Facility (Street, City, State, Zip Code) 1750 Valley Rd Oconomowoc WI 530666999 | | Telephone Number 262-567-9622 | Date - Regulation Visit 2/6/2026 | |
| | Rule/Statute Number Noncompliance Statement | Correction Plan | Expected Completion Date | Verification Date |
| 1 | 251.04(7) Confidentiality - Compliance With Statutes & Rules Description: Children's allergy information, including first and last names, were visible in the 3K room. | Reminded staff to put a cover sheet over form or move to inside of cabinet | 2/9/26 | |
| 2 | 251.06(3)(b)4. Emergencies - Record Of Fire / Tornado Drills Description: The center did not have documentation a fire drill was completed in December, 2025. | Fire drills have been added to the calendar for the full calendar year to ensure they are done | 2/9/26 | |

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| 3 | 251.06(9)(d)2.a. Food Storage - Dry Food Description: Opened cereal was not stored in a sealed food grade container. | Additional containers purchased & staff was retrained during staff meeting | 2/9/26 | |
| 4 | 251.07(6)(f)6. Current Authorizations For Medications On Premises Description: A medication in the infant room had an expired authorization. | Staff was reminded to review all meds regularly to ensure they are returned when authorization expires | 2/9/26 | |
| 5 | 251.08(4)(b) Driver Orientation - Requirement Description: Staff G, listed as a driver, did not have documentation of a driver orientation on file. | Operation Director of Youth Development will do DCF driver orientation for all drivers used in child care center | 2/13/26 | |
| 6 | 251.08(5)(b) Vehicle Inspection Report Description: Vehicle inspection reports were not available for the vehicles used for occasional inclement weather transportation. | Vehicles have been checked by maintenance staff, going forward DOT inspection will be done annually by licensed mechanic | 4/1/26 | |

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| 7 | 251.08(8)(a) Vehicle Safety Alarm - Installed Description: Vehicles used for recent inclement weather transportation did not have vehicle safety alarms installed. | New has been purchased and will be installed by licensed mechanic | 4/1/26 |
| | | | Verification Date |

NAME - Agency Worker
Cindy Matuszak

Date Issued
2/20/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed