

Date Correction Plan Due 11/17/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
---	--	---

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

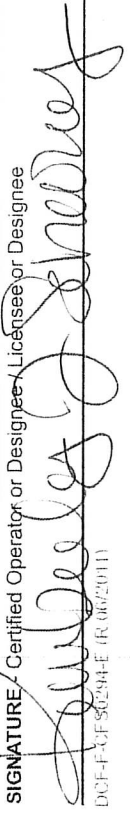
Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Ymca St. Jerome's Y Care		8000558698 / 031 - 2004628	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
1001 S Silver Lake St Oconomowoc WI 530664267		262-259-9533	10/29/2025
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.04(6)(a)1. Child Record - Enrollment Information Description: An emergency contact, other than the parent, was not on file for Child #2 and Child #4. The authorized person to pick-up, other than the parent, was incomplete for Child #3. Repeat violation: Previously cited on 11/29/2023	Guardians have been made aware of the needed information and/or documents	12-12-25	
2 251.05(2)(a)2. Staff Record - Completed Background Check Description: A completed background check was not on file for Staff A.	Staff has been notified and has completed background check	11-11-25	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Ymca St. Jerome's Y Care		8000558698 / 031 - 2004628		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
1001 S Silver Lake St Oconomowoc WI 530664267		262-259-9533	10/29/2025	
Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	
			Verification Date	
3	251.05(2)(a)4.a. Staff Record - Registry Certificate Description: A registry certificate was not on file for Staff B.	Staff registry certificate requested from Staff B for immediate completion	1-4-25	
4	251.05(2)(a)4.d. Staff Record - Educational Qualifications Description: Documentation of educational qualifications was not on file for Staff B. Repeat violation: Previously cited on 11/19/2024	Staff educational qualifications requested from Staff B for immediate access	11-14-25	
5	251.05(2)(a)5. Staff Record - High School Diploma Description: Documentation of a high school diploma was not on file for Staff B. Repeat violation: Previously cited on 11/29/2023	Staff high school diploma requested from Staff B for immediate access	11-14-25	
6	251.06(9)(d)1.b. Food Storage - Refrigeration Units Description: The freezer was observed at 8 degrees F and not maintain at 0 degrees F or below.	The thermometer has been replaced and the freezer reads at 0	11-7-25	

Name - Certified Operator / Licensed Center Ymca St. Jerome's Y Care 1001 S Silver Lake St Oconomowoc WI 530664267		Provider Number / Facility ID Number 8000558698 / 031 - 2004628	
Address - Facility (Street, City, State, Zip Code) 1001 S Silver Lake St Oconomowoc WI 530664267		Telephone Number 262-259-9533	Date - Regulation Visit 10/29/2025
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date

Date Issued
11/3/2025

NAME - Agency Worker
Crescenta Sabree, Tiisha Harrell

SIGNATURE  Licensee or Designee
 Date Signed 11/11/2025