

<b>Date Correction Plan Due</b> 1/3/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

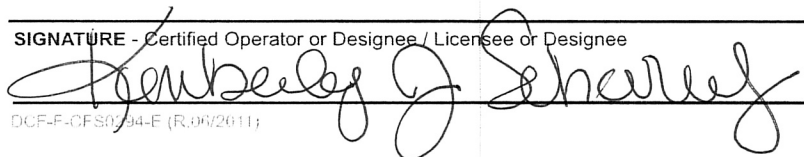
<b>Name - Certified Operator / Licensed Center</b> Ymca Greenland Y Care		<b>Provider Number / Facility ID Number</b> 8000558698 / 002 - 220753		
<b>Address - Facility (Street, City, State, Zip Code)</b> 440 Coolidge St Oconomowoc WI 530662808		<b>Telephone Number</b> 262-567-9622	<b>Date - Regulation Visit</b> 12/11/2024	
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(6)(a)6. <b>Child Record - Health History</b>  Description: Child 3's health history information did not include details needed when a child has an allergy or health condition.	Family has provided clear steps for care in the event of an emergency. Information on file at program and staff aware of how to proceed.	12/16/2024	
2	251.05(3)(b) <b>Abusive Head Trauma Prevention Training</b>  Description: Staff B and C did not have documentation of abusive head trauma prevention training on file.	Staff B and C have completed the AHT course with certification on file.	12/17/2024	

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3	251.06(3)(b)4. <b>Emergencies - Record Of Fire / Tornado Drills</b>  Description: The center did not have documentation a tornado drill was completed in October 2024.	Drill time documented on the sheet after program visit.	12/17/2024
4	251.094(6)(c) <b>School-Age Program Aide - Training</b>  Description: Staff D, working as a program aide, did not have documentation of having completed a qualifying course within six months of assuming the position.	Staff D has started the online course for program aide role. Anticipated to be complete by 1/20/25 or sooner.	1/20/25

**NAME - Agency Worker**  
Cindy Matuszak

**Date Issued**  
12/13/2024

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**



**Date Signed**

12/31/2024