

<b>Date Correction Plan Due</b> 10/23/2023	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Ymca Dousman Y Care		<b>Provider Number / Facility ID Number</b> 8000558698 / 030 - 2004145		
<b>Address - Facility (Street, City, State, Zip Code)</b> 341 E Ottawa Ave Dousman WI 531189703		<b>Telephone Number</b> 262-468-0477	<b>Date - Regulation Visit</b> 10/4/2023	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(6)(a)8.b. <b>Child Record - Physical Exam - Over 2, Under 5</b>  Description: An initial health examination was not observed on file for the children under age 5.	Physical exams for children under 5 have been requested from the families. Added to their child file.	10/20/23	
2	251.05(2)(a)4.a. <b>Staff Record - Registry Certificate</b>  Description: A certificate from the Wisconsin Registry documenting that the person has met the educational qualifications for the position was not observed on file for Staff B.  Repeat violation: Previously cited on 8/4/2022	Reviewed the next steps with the staff person for completion on their application to registry.	10/16/23	

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3	251.05(2)(a)7. Staff Record - Continuing Education  Description: Documentation of continuing education was not observed on file for Staff A and Staff B.	Kept at admin office. Completed current continued education records are available for review. Failed to present during the review of staff files.	10/6/2023	
4	251.05(3)(cm) Child Abuse & Neglect - Biennial Training  Description: Current child abuse and neglect (mandated reporter training) was not observed on file for Staff B. The last training expired June, 2023.	Staff B has since completed the renewal training. Certificate on file for review.	10/20/2023	
5	251.06(3)(b)1. Emergencies - Routes And Shelter Areas Posted  Description: The fire evacuation route and tornado shelter areas were not posted.	Map requested from the school and posted in the program space.	10/16/23	
6	251.06(9)(d)1.c. Food Storage - Cold Storage Thermometers  Description: The freezer portion of the refrigerator was not equipped with a thermometer.	Added a thermometer to the freezer. Working properly.	10/6/2023	

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**NAME - Agency Worker**  
Crescenta Sabree, Tameka Thompson

**Date Issued**  
10/6/2023

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

**Date Signed**  
10/20/23