

Date Correction Plan Due 5/7/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Pitter Patter Daycare		Provider Number / Facility ID Number 7000564637 / 001 - 1001442	
Address - Facility (Street, City, State, Zip Code) 210 Washington St Westby WI 54667		Telephone Number 608-606-0559	Date - Regulation Visit 4/4/2024
	<div style="font-size: 1.2em; font-weight: bold; transform: rotate(-15deg);"> Received State of Wisconsin MAY 07 2024 DCF DECE BECR WRO </div>	Correction Plan	Expected Completion Date Verification Date
1	250.04(6)(a)4.a. Child Record - Physical Exam - Under 2 Description: Each child under 2 years of age shall have an initial health examination not more than 6 months prior to nor later than 3 months after being admitted to the center, and a follow-up examination at least once every 6 months thereafter. Child #5 did not have documentation of a follow-up exam within the past 6 months.	Parent has ^{made} an appointment for 1 year well check.	5/5?
2	250.04(6)(b). Current, Accurate Daily Attendance Record Description: The attendance was not current and accurate on the day of the licensing visit when one child was not signed out on the attendance record.	I'd sign child out immediately if possible .	5/7 24

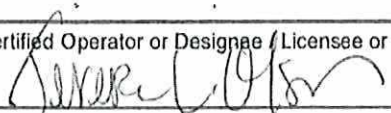
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210 Washington St Westby WI 54667		608-606-0559	4/4/2024	
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3 250.06(3)(b) Emergency Plans - Practice Description: There was no documentation of fire drills practiced in December 2023, February 2024 or March 2024. The center is required to keep written records of dates and times of all the required evacuation drills.	We placed the documentation sheet w/ my attendance to have visible for reminders.	5/7 24		
4 250.06(4)(a)3. Smoke Detectors - Testing Description: There was no documentation showing that smoke detectors were tested for December 2023, February 2024 or March 2024. All smoke detectors shall be tested monthly and a record kept of the time, date and results of the test.	Along with setting alarm on my same phone.	5/7 24		
5 250.09(2)(c) Infant & Toddler - Sleep Position Description: Rule states that each child under age one shall be placed to sleep on his or her back in a crib or playpen unless otherwise specified in writing by the child's physician. Contrary to rule, the provider stated she has not been placing an infant to sleep on her back in a crib or playpen since the child started in her care 5 months ago. Provider stated she has been holding the child while the child sleeps.	This statement is not accurate. Child was placed in bassinett to sleep from time of enrollment. Child had a seizure at home over a weekend and sought medical treatment. I was the most comfortable holding her while she slept while we navigated this issue issue as I've never had a child do this. She's now in a packen play for naps.	5/7 24		

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6	250.09(4)(e) Infant & Toddler - Soiled Disposable Diapers Description: Provider is placing soiled disposable diapers in a plastic bag and putting the plastic bag out on her patio deck. This was observed during the monitoring visit. Rule requires soiled disposable diapers to be placed in a plastic-lined, covered container.	The garbage bag was placed in a non-daycare used area inaccessible to children or parents.	

NAME - Agency Worker
Jennifer Stubbe

Date Issued
4/23/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

5-7-24