

Date Correction Plan Due 12/3/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Sunshine Child Center Inc		Provider Number / Facility ID Number 6000559096 / 002 - 1009731							
Address - Facility (Street, City, State, Zip Code) 213 W Park St Gillett WI 54124		Telephone Number 920-855-6303	Date - Regulation Visit 11/19/2024						
	Correction Plan	Expected Completion Date	Verification Date						
<table border="1"> <thead> <tr> <th data-bbox="108 1081 2087 1124">Rule/Statute Number</th> <th data-bbox="2087 1081 2730 1124">Noncompliance Statement</th> </tr> </thead> <tbody> <tr> <td data-bbox="108 1124 2087 1474">1 251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff member B on the staff record checklist failed to complete the mandatory biennial CPR training. Repeat violation: Previously cited on 4/28/2023</td> <td data-bbox="2087 1124 2730 1474">CPR training for all staff is scheduled for 11/6/25.</td> </tr> <tr> <td data-bbox="108 1474 2087 1928">2 251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff member A on the staff record checklist failed to complete the biennial child abuse and neglect/mandated reporter training. Repeat violation: Previously cited on 4/28/2023</td> <td data-bbox="2087 1474 2730 1928">A link containing the Mandated Reporter training was sent to staff with instructions to complete and submit certificate by 11/22/24.</td> </tr> </tbody> </table>	Rule/Statute Number	Noncompliance Statement	1 251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff member B on the staff record checklist failed to complete the mandatory biennial CPR training. Repeat violation: Previously cited on 4/28/2023	CPR training for all staff is scheduled for 11/6/25.	2 251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff member A on the staff record checklist failed to complete the biennial child abuse and neglect/mandated reporter training. Repeat violation: Previously cited on 4/28/2023	A link containing the Mandated Reporter training was sent to staff with instructions to complete and submit certificate by 11/22/24.	11/6/25		
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3	<p>251.07(2)(c)1. Time Out - Age</p> <p>Description: Based on observation, a child under the age of two was placed in timeout in a high chair.</p>	An inservice on the topic of age appropriate classroom management techniques has been scheduled for 12/19/24 for all staff.	12/19/24	
4	<p>251.07(2)(e)2. Prohibited Actions - Verbal</p> <p>Description: During the licensing visit, a staff member was observed raising their voice at the children to get away from the garbage can, get off the table, and also stated <input type="checkbox"/> you are all being sassy. <input type="checkbox"/></p>		12/19/24	
5	<p>251.07(2)(e)3. Prohibited Actions - Physical Restraint, Restriction, Enclosure</p> <p>Description: Based on observation, a child under the age of two was placed in a time out in a high chair to restrict their movement.</p>	↓	12/19/24	
6	<p>251.07(6)(i)1. Washing Child's Hands & Face</p> <p>Description: A staff member failed to wash a child's hands after changing their diaper.</p>	A conversation about washing children's hands after diapering was conducted with the staff in question.	11/20/24	

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7	<p>251.09(1)(L) Infant & Toddler - Soft Materials In Cribs</p> <p>Description: Based on observation, one infant had a blanket on them that was partially covering the bottom of their face while napping in their crib.</p> <p>Repeat violation: Previously cited on 7/12/2023</p>	Blankets have been removed from all cribs and staff will refrain from using them in the future.	11/19/24	
8	<p>251.09(2)(a) Infant & Toddler - Responding To Crying Children</p> <p>Description: Based on observation, several infants were crying during the licensing visit and staff did not respond to them for several minutes.</p>	A conversation on responding to crying children and infant sleep position was conducted with infant room staff. Information on these topics will also be included in the inservice scheduled for 12/19/24.	11/20/24 12/19/24	
9	<p>251.09(2)(bm) Infant & Toddler - Sleep Position</p> <p>Description: Based on observation, one infant was sleeping on the floor during the licensing visit.</p>	↓	11/20/24 12/19/24	

NAME - Agency Worker
Gina Linssen

Date Issued
11/19/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Dronda S. Badreau

Date Signed

11/26/24