

Date Correction Plan Due 11/5/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Vita Kids Learning Center		Provider Number / Facility ID Number 6000 58236 / 004 - 1006555		
Address - Facility (Street, City, State, Zip Code) 1205 W Royal Lee Dr Palmyra WI 53156		Telephone Number 262-495-6400	Date - Regulation Visit 10/21/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.06(3)(b)4. Emergencies - Record Of Fire / Tornado Drills Description: There was no documentation of a tornado drill being conducted for the month of September. Repeat violation: Previously cited on 3/11/2025	Emergency drills will be added to the shared center calendar to ensure all center leaders are aware and involved in conducting required drills. A make-up tornado drill will be completed in October to replace the missed September drill.	10/27/25	
2	251.07(6)(b) Isolation Area Description: The center did not have a plan in place for an isolation area, whether in the classroom or in another designated area of the center, to ensure other children are kept away from an ill child.	At our next staff meeting, weCenter Director will review our Illness and Prevention Policy, specifically addressing how Center will we care for ill children until they can be picked up by a parent or guardian. An isolation area will be identified in the Center as required by licensing.	10/29/25	

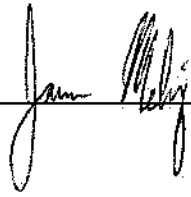
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NAME - Agency Worker
Michelle Garcia

Date Issued
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SIGNATURE - Certified Operator or Designee / Licenciée or Designée

A handwritten signature in black ink, appearing to read "Michelle Garcia", written over a horizontal line.

Date Signed 10-29-25