

Date Correction Plan Due 8/25/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Bright Horizons At Pewaukee		6000558236 / 006 - 1003428	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
2240 Golf Rd Pewaukee WI 53072		262-701-9300	7/31/2025
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Documentation of current training on child abuse and neglect reporting requirements was not observed for Staff A.	Staff A completed the training on child abuse and neglect reporting and her documentation was placed in their file. Going forward, every staff member will complete the state child abuse and neglect training every 2 years. Center Director will monitor and track completion dates of each staff's training record to ensure completion within the expected timelines mandated by regulation.	8/4/2025
2	251.06(9)(a)2. Kitchen Equipment & Utensils - Safe & Sanitary Description: There was a baking sheet with flour and stuck on food particles, a utensil rack with hair and food particles and a greasy film on food serving carts in the kitchen, during the monitoring visit.	Inactive kitchen materials and items have been relocated and stored away from materials in active use. Deep clean was conducted, and ongoing checklist implemented to ensure the highest level of cleanliness and health and safety is maintained daily, including wiping down each delivery cart. Weekly monitoring and assessment of the kitchen standards will be conducted by the center director and monthly assessment by the Regional Manager.	8/4/2025

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3	<p>251.06(9)(g)1.b. Meal Preparation Staff - Clothing, Hair Restraints</p> <p>Description: Kitchen staff was observed to have on a soiled apron.</p>	<p>Kitchen staff will wear a clean apron at the start of every day and will ensure its cleanliness throughout the day if it were to get soiled in excess. Center Director will assess daily to ensure compliance.</p>	8/4/2025	
4	<p>251.06(9)(g)1.c. Meal Preparation Staff - Handwashing</p> <p>Description: Per observation, kitchen staff did not wash their hands prior to putting on gloves and handling food, during the monitoring visit.</p>	<p>Handwashing procedures will be adhered to during all food preparation processes in accordance with regulation expectations of frequency and duration. Center Director or Assistant Director will observe frequently to ensure compliance for health and safety expectations.</p>	8/4/2025	
5	<p>251.07(5)(a)4. Meals & Snacks - Minimum Meal Requirements</p> <p>Description: Per staff interviews, children are not provided minimum meal requirement amounts during breakfast and lunch.</p>	<p>Kitchen staff will use a measuring device to ensure the required serving sizes are distributed and delivered to each classroom for each component of every meal. Center Director will observe and assess weekly to ensure compliance with regulation and expectation. Regional Manager will observe monthly during center audits.</p>	8/4/2025	
6	<p>251.07(5)(a)4m. Meals & Snacks - Additional Portions</p> <p>Description: Per staff interviews, children are not provided additional portions of vegetables, fruits, or bread.</p>	<p>Kitchen staff will ensure ample supply is provided of vegetables, fruits, and grains so each child is afforded the opportunity for additional portions should they desire more. Center Director will observe and assess classroom meals to ensure Children's needs are met and ample servings of each component is delivered daily to classrooms for each meal.</p>	8/4/2025	

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NAME - Agency Worker
Tiisha Harrell, Crescenta Sabree

Date Issued
8/11/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee James Severson **Date Signed** 8/25/25