

Date Correction Plan Due 6/12/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kwik Trip Kids Learning Center		Provider Number / Facility ID Number 6000558236 / 017 - 2006227		
Address - Facility (Street, City, State, Zip Code) 2839 Darling Ct La Crosse WI 546012754		Telephone Number 608-791-5400	Date - Regulation Visit 5/29/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.055(1)(a) Supervision Of Children Description: Per self report from center director, on 5/9/24 a child was not within the sight and sound supervision of a child care worker when the child went to the bathroom and was found in the lobby of the center by another child care teacher.	Sight and Sound supervision will be maintained at all times in all locations of the center. Staff will position themselves to ensure accountability of sight and sound while also ensuring monitoring of all exits and access points for any persons departing and entering the area. Director/Asst Director will observe and monitor on an ongoing basis. Staff retraining occurred on 5/24/2024. Gate will be utilized anytime a class is in the space and an auditory motion sensor installed to alert of any movement at the entrance to the MMZ.	6/12/2024	

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2	<p>251.055(1)(f) Child Tracking Procedure</p> <p>Description: On 5/9/24, center tracking procedures were not followed when a child care teacher sent a child to the bathroom and the child was found approximately 3 minutes later in the lobby of the center by another staff member. The child care teacher did not know the whereabouts of this child until the child was brought back to the area where she was supervising other children.</p> <p>Repeat violation: Previously cited on 12/26/2023</p>	Teaching staff will ensure body placement to monitor all areas of the classroom/location they are in. Recording of name to face will be entered into the app with any transition and head counts will be randomly conducted to ensure the safety of all the children in the class. Upon any concern, staff will immediately alert a member of admin for support. The Director/Asst Director will conduct observations and weekly audits of the transition tracking reports to ensure compliance and accuracy of implementation of tracking policy and procedure.	6/12/2024

NAME - Agency Worker
Kimberly Jasper

Date Issued
5/29/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Jessica Watsch

6/7/2024