

ATTACHMENT "A"

Date Correction Plan Due 6/14/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.085, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Bright Horizons At Watertown Plank		Provider Number / Facility ID Number 6000558236 / 011 - 2000071	
Address - Facility (Street, City, State, Zip Code) 8624 W Watertown Plank Rd Mauwatosa WI 532263550		Telephone Number 414-771-2034	
Rule/Statute Number Noncompliance Statement		Correction Plan	
1 251.055(1)(a) Supervision Of Children Description: On 5/22/2024 a 2 year old child was not closely supervised when left alone in the classroom without adult supervision.		Sight and Sound supervision will be maintained at all times in all locations of the center. Staff will position themselves to ensure accountability of sight and sound while also ensuring monitoring of all exits and access points for any persons departing and entering the area. Director/Asst Director will observe and monitor on an ongoing basis. Staff refraining occurred on 5/24/2024.	5/24/2024
2 251.055(1)(f) Child Tracking Procedure Description: On 5-22-24 a child was left alone in the classroom when child care teachers took the classroom outside to play. The child care teachers did not implement the center's tracking procedures to ensure they knew the whereabouts of all the children in their care.		Teaching staff will ensure body placement to monitor all areas of the classroom/location they are in. Recording of name to face will be entered into the app with any transition and head counts will be randomly conducted to ensure the safety of all the children in the class. Upon any concern, staff will immediately alert a member of admin for support. The Director/Asst Director will conduct observations and weekly audits of the transition tracking reports to ensure compliance and accuracy of implementation of tracking policy and procedure.	5/24/2024

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Bright Horizons At Watertown Plank

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8624 W Watertown Plank Rd Wauwatosa WI 532263550

Provider Number / Facility ID Number
6000558236 / 011 - 2000071

Telephone Number
414-771-2034

Date - Regulation Visit
5/29/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date

NAME - Agency Worker
Charlene Langsdorf

Date Issued
5/31/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

6/7/24