

Date Correction Plan Due 5/30/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Mayo Clinic Health System Child Development		Provider Number / Facility ID Number 6000 58236 / 016 - 2004209		
Center Address - Facility (Street, City, State, Zip Code) 540 Fulton St Eau Claire WI 547035379		Telephone Number 715-838-3198	Date - Regulation Visit 4/30/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)3.a. Staff Record - Physical Examination Description: The file for Staff I did not contain documentation of a physical examination report completed within 12 months before or within 30 days after beginning work with children in care, indicating the person is free from illness detrimental to children, including tuberculosis, and physically able to work with young children.	Staff examination report will be obtained and added to file by June 17, 2024. Director will collect all required documentation within the first 30 days of employment and Regional Manager will audit during monthly visits for compliance.	6/17/2024	
2	251.05(2)(a)4.a. Staff Record - Registry Certificate Description: Staff B and D are missing a certificate from The Registry documenting that the person has met the educational qualifications for the position and the person has worked as a teacher, director and/or administrator at the center for at least 6 months. Repeat violation: Previously cited on 9/22/2023	Registry Certificates have been obtained and added to the staff files. Director will collect all required documentation within the first 30 days of employment and Regional Manager will audit during monthly visits for compliance.	5/30/2024	

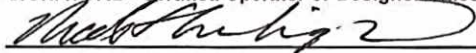
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3	251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: The parent authorization form for over-the-counter medication must include start and end dates for the length of the authorization. One child's parent authorization form for over-the-counter medication was missing start and end dates for the length of the authorization.	Administrative Staff will fully review Medication Administration forms with the family prior to accepting the medication for the child. If not completed fully, administration of the medication will not occur until the family has returned to complete the form fully and completely. Director will audit all forms upon receipt. Regional Manager will audit during monthly visits for compliance.	5/30/2024	
4	251.07(6)(f)5. Medication Administration - As Labeled & Authorized Description: The center had an authorization form from the parent for one child's over the counter medication which the label states the medication is not recommended for children under the age of 2. The child's date of birth was 5/9/22. The label also states do not use for children between ages 2-5 unless directed by a doctor. The center can only administer medication as directed on the label, unless there is a doctor's note. The center did not have a doctor's note to go along with the parent authorization.	Administrative Staff will fully review Medication prior to acceptance to ensure if additional direction is required by a physician, and that the correct dose and method is appropriate, as well as the child's full name labeled on the medication and/or prescription label. Director will audit all forms and medication upon receipt. Regional Manager will audit during monthly visits for compliance.	5/30/2024	
5	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Intake for Children Under 2 forms in the Dalmatians room were missing documentation of having been updated every three months to reflect changes in the child's development and routines based on discussion with the parent.	Administrative staff will monitor and audit Intake forms to ensure updates are maintained at a minimum of every 3 months for all children under the age of two. Regional Manager will audit during monthly visits for compliance.	5/30/2024	

NAME - Agency Worker
Jennifer Stubbe

Date Issued
5/16/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

5-30-2024