

Date Correction Plan Due 3/8/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ebenezer Cc Centers Inc Forest Hill		Provider Number / Facility ID Number 5000561255 / 015 - 1008416		
Address - Facility (Street, City, State, Zip Code) 220 W Forest Hill Ave Oak Creek WI 531542904		Telephone Number 414-768-0151	Date - Regulation Visit 1/31/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)1. Child Record - Enrollment Information Description: The file for Child 2 lacked complete enrollment information upon licensing review. The file lacked information pertaining to authorized persons and emergency contacts, while the child is in care. Repeat violation: Previously cited on 5/31/2022	Complete contact information of authorized persons and emergency contacts will be kept in Child 2's file.	3/15/2024	
2	251.04(6)(a)6m. Child Record - Immunization History Description: The file for Child 1 lacked documentation of immunization history compliance.	Documentation of the child's immunization history will be kept in Child 1's file.	3/15/2024	

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3	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: The files for Child 2 and Child 3 lacked updated physical examinations upon review. Both children are under the age of two and required to have an updated physical examination every six (6) months. Repeat violation: Previously cited on 2/15/2023	Documentation of updated health examinations will be kept in the files of Child 2 and Child 3.	3/15/2024	
4	251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5 Description: The file for Child 6 lacked documentation of an updated physical examination upon review. Child is over the age of two and under the age of five, requiring an update every two years.	Documentation of a health examination will be kept in Child's 6 file.	3/15/2024	
5	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Staff failed to accurately document the days and hours worked when used to meet applicable staff-to-child ratios. A staff member was observed leaving a classroom for several minutes while still being signed in.	Staff will document their time in and out of a classroom when counted in ratio.	2/1/2024	

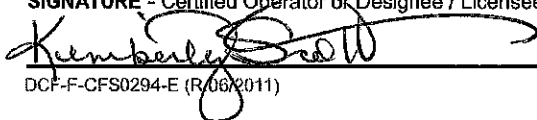
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Ebenezer Cc Centers Inc Forest Hill		5000561255 / 015 - 1008416		
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220 W Forest Hill Ave Oak Creek WI 531542904		414-768-0151	1/31/2024	
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6	<p>251.06(9)(a)2. Kitchen Equipment & Utensils - Safe & Sanitary</p> <p>Description: Kitchen equipment, including a microwave in the toddler room, was not maintained in a clean and sanitary manner at the time of licensing visit. Splattered food was observed in the microwave.</p> <p>Repeat violation: Previously cited on 8/10/2023</p>	The microwave was removed from the classroom. Kitchen equipment shall be clean and in sanitary condition.	2/1/24	
7	<p>251.06(9)(d)1.b. Food Storage - Refrigeration Units</p> <p>Description: The refrigerator in the infant room was observed at 50 degrees during licensing visit.</p>	The refrigerator shall be maintained at 40°F or below.	2/1/24	
8	<p>251.07(6)(i)1. Washing Child's Hands & Face</p> <p>Description: Children's hands were not washed after being diapered.</p>	Each child's hands will be washed with soap and warm water after toileting and diapering.	2/1/24	
9	<p>251.09(1)(b) Infant & Toddler - Location & Sharing Intake Information</p> <p>Description: An infant child lacked an intake form in the room/area child was being cared for in. Intake form was located in child's main file, located in the office, and was moved to classroom during visit.</p>	Intake forms will be kept in the classroom the child is being cared for in.	1/31/2024	

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10	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Center lacked updates on infant/toddler intake forms. Several forms were noted with dates but lacked actual documented updates.	Updates and changes in each Infant and Toddler's development will be documented every 3 months.	3/15/2024
			Verification Date

NAME - Agency Worker
Kayla Sands

Date Issued
2/22/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed
3/13/24