

Date Correction Plan Due 2/24/2020	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ymca - Faith United Methodist Church		Provider Number / Facility ID Number 5000560455 / 064 - 2002296		
Address - Facility (Street, City, State, Zip Code) 1025 Tullar Rd Neenah WI 549565130		Telephone Number 920-209-1448	Date - Regulation Visit 1/31/2020	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a) Child Record - Maintenance & Availability Description: The Children's Records for each child in attendance failed to be available on site- 3 records were missing.	All children records will be on site on the day we have our Program	February 17th 2020	
2	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Of 3 Staff Records reviewed 1 failed to have documentation of an exam on a form prescribed by the department.	All staff will have documentation of an exam on the pre scribed form by the Department	March 20th 2020	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
3	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Of 3 Staff Records reviewed 1 failed to have documentation of current CPR training.	all staff will have documentation of current CPR Training	March 20th 2020

NAME - Certification Worker / Licensing Specialist
Ruth Sprangers

Date Issued
2/10/2020

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

2/20/2020