Date Correction Plan Due 11/15/2023	**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**	**TO FILE A COMPLAINT CALL** 920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Ymca Sch Age Care - Tullar	5000560455 / 046 - 1012860

Address - Facility (Street, City, State, Zip Code) 925 Tullar Rd Neenah WI 54956	Telephone Number 920-209-0163	Date - Regulation Visit 10/17/2023

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)4.b. **Staff Record - Registry Certificate - School Age Programs** Description: Of 5 Staff Records reviewed 2 were missing documentation of a certificate supporting their qualifications.	Both staff have submitted their records to the Registry for verification. Waiting on certificate.	02/28/2024	

NAME - Agency Worker Ruth Sprangers	Date Issued 11/1/2023

SIGNATURE / Certified Operator or Designee / Licensee or Designee	Date Signed 11/15/2023

DCF-F-CFS0294-E (R.06/2011)