DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
6/10/2026		920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Fox West Ymca Mbn Ee Center	5000560455 / 030 - 1006323

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
W6931 School Rd Greenville WI 54942	920-560-3418	5/13/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.055(1)(a) **Supervision Of Children** Description: The center self reported that on May 6, 2026, child care workers left a 5-year-child in the bathroom, for approximately one minute, while the rest of the class left the room to go outside. The child was found by another worker who heard the child talking in the connected bathroom. Repeat violation: Previously cited on 12/9/2024, 11/19/2024, 10/2/2024	Remind of the importance of name to face, counting children, and knowing the number in your group was emailed to all staff. Checks are done periodically to make sure they are doing name-to-face.	6/7/26	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Fox West Ymca Mbn Ee Center		5000560455 / 030 - 1006323	
Address - Facility (Street, City, State, Zip Code) W6931 School Rd Greenville WI 54942		**Telephone Number** 920-560-3418	**Date - Regulation Visit** 5/13/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
2	251.055(1)(f) **Child Tracking Procedure** Description: On May 6, 2026, child care workers failed to follow the center's tracking procedure of using name to face tracking, resulting in a 5-year-old child being left in the bathroom while the rest of the class left the room to go outside on a walk. Repeat violation: Previously cited on 12/9/2024, 11/19/2024, 10/2/2024	All staff were reminded to check bathroom, and areas of room before leaving the room. This is to be done immediately after counting to ensure no child left the group. Both teachers will count the group to confirm number in group.	6/7/26	

NAME - Agency Worker
Jill Kellner

Date Issued
5/27/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Rennie J Hafenbradl

Date Signed
6/7/26