

Date Correction Plan Due 4/25/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

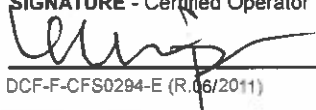
Name - Certified Operator / Licensed Center Ymca Child Learning Center		Provider Number / Facility ID Number 5000560455 / 039 - 1011158		
Address - Facility (Street, City, State, Zip Code) 4630 N Meade St Appleton WI 54913		Telephone Number 920-560-3710	Date - Regulation Visit 3/17/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.04(3)(jm) Report - Prohibited Actions</p> <p>Description: The Department was not notified within 24 hours of a prohibited action by a staff worker which occurred on February 19, 2025 when a staff member used threatening verbal actions towards a child in care.</p>	<p>Licenser notified on 3/17/2025</p>	<p>3/17/25</p>	
2	<p>251.055(1)(a) Supervision Of Children</p> <p>Description: The center self reported that on March 11, 2025 a 3 year old child was not supervised for 31 minutes when two child care workers took the group of children to the outdoor play space leaving the child alone in the classroom.</p> <p>Repeat violation: Previously cited on 9/23/2024, 5/15/2024</p>	<p>Disciplinary action taken with the staff involved. Training procedures re-taught</p>	<p>3/12/25</p>	

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3	251.055(1)(f) Child Tracking Procedure Description: The center self-reported that on March 11, 2025, child care workers did not conduct a name to face attendance prior to leaving the classroom, with their group of children, to go to the outdoor play space, resulting in a three-year-old child being left behind in the classroom for 31 minutes. Repeat violation: Previously cited on 5/15/2024, 6/29/2023	Name to face app mandatory at all transition times & every 15 minutes. Staff must initial w- the app when complete.	3/12/25
4	251.07(2)(e)2. Prohibited Actions - Verbal Description: On February 19, 2025, a child care worker made a verbal threat to a child in care at the center.	Disciplinary action taken with staff involved - reviewed appropriate child guidance guidelines	3/12/25

NAME - Agency Worker
Clint Smith

Date Issued
4/11/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

4/25/25