

Date Correction Plan Due 1/3/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Fox West Ymca Mbn Ee Center		Provider Number / Facility ID Number 5000560455 / 030 - 1006323		
Address - Facility (Street, City, State, Zip Code) W6931 School Rd Greenville WI 54942		Telephone Number 920-560-3418	Date - Regulation Visit 12/9/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.055(1)(a) <b>Supervision Of Children</b></p> <p>Description: On December 9, 2024, a 3-year-old child failed to be supervised by a childcare worker when the child was left in the bathroom and classroom alone for six (6) minutes when two childcare workers took the rest of the class to the gym.</p> <p>The above violation is the result of a self-reported incident to licensing as required.</p> <p>Order/Forfeiture issued.</p> <p>Repeat violation: Previously cited on 11/19/2024, 10/2/2024, 3/7/2024</p>	<p><i>Continued 1 teacher front 3 one in the back as children leave before leaving do name-to-face 3 sign at bottom. supervision training was done on 2/28/25 by all staff</i></p>	<p><i>2/28/25 Training Completed</i></p>	

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2	<p>251.055(1)(f) <b>Child Tracking Procedure</b></p> <p>Description: On December 9, 2024, staff workers failed to implement the centers name to face tracking procedure when exiting the classroom and again when reaching their destination. This failure resulted in an incident of a child being left behind in their classroom.</p> <p>The above violation is the result of a self-reported incident to licensing as required.</p> <p>Order/Forfeiture issued.</p> <p>Repeat violation: Previously cited on 11/19/2024, 10/2/2024, 3/7/2024</p>	<p>Name to face conducted every time group leaves room both teacher with count ? initial after name to face</p>	<p>Continued Plan w/initials 12-10-24</p>	
3	<p>251.055(2)(b) <b>Staff-To-Child Ratios - Minimum</b></p> <p>Description: On December 9, 2024, 3K preschool was out of ratio when a childcare worker/teacher left the room for 7 minutes leaving the other childcare worker/assistant teacher alone with 18 children.</p>	<p>Teachers will make sure to get copies before class starts</p>	<p><del>12-10-24</del> 12-10-24</p>	

NAME - Agency Worker

Ruth Sprangers

Date Issued

12/20/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

*Bernice L. Hagenwald*

Date Signed

3-3-25