

<b>Date Correction Plan Due</b> 1/16/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Ymca Appleton - Child Care Center		<b>Provider Number / Facility ID Number</b> 5000560455 / 024 - 420063		
<b>Address - Facility (Street, City, State, Zip Code)</b> 218 E Lawrence St Appleton WI 549115724		<b>Telephone Number</b> 920-954-7636	<b>Date - Regulation Visit</b> 12/30/2024	
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.07(6)(dm)4. <b>Medical Log - Reviewing Injury Records</b>  Description: The school age logbook was not reviewed once every 6 months.  Corrected on visit date	<div style="border: 1px solid blue; padding: 5px; width: fit-content;">         Medical Log Book Reviewed and signed by the Director.       </div>	<div style="border: 1px solid blue; padding: 2px; width: fit-content;">         12/30/2025       </div>	<div style="border: 1px solid blue; padding: 2px; width: fit-content;">         12/30/2025       </div>
2	251.09(1)(c) <b>Infant &amp; Toddler - Documenting Changes In Development</b>  Description: The fawn room did not have any intakes in the room to view.  Repeat violation: Previously cited on 7/2/2024, 7/11/2023	<div style="border: 1px solid blue; padding: 5px; width: fit-content;">         Room will be given the intakes they were in the office/online. Staff/room given on 1/2/2025       </div>	<div style="border: 1px solid blue; padding: 2px; width: fit-content;">         1/2/2025       </div>	

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3	251.09(4)(a)3. <b>Infant &amp; Toddler - Diaper Changing Surface Disinfection</b>  Description: The changing pad in the fawn room had rips and tears in it.	Get room a new changing pad. Completed on 1/2/2025	1/2/2025

**NAME - Agency Worker**  
Jill Kellner

**Date Issued**  
1/2/2025

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

*Jill Kellner*

**Date Signed**  
1/2/2025