

Date Correction Plan Due 3/3/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ymca Sch Age Care - Woodland		Provider Number / Facility ID Number 5000560455 / 037 - 1010956											
Address - Facility (Street, City, State, Zip Code) N9085 N Coop Rd Appleton WI 549159500		Telephone Number 920-830-5719	Date - Regulation Visit 1/28/2025										
	Correction Plan	Expected Completion Date	Verification Date										
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:5%;"></th> <th style="width:40%; text-align: center;">Rule/Statute Number Noncompliance Statement</th> <th style="width:25%;"></th> <th style="width:15%;"></th> <th style="width:15%;"></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; vertical-align: top;">1</td> <td style="vertical-align: top;"> <p>251.04(2)(h)9. Policy Submitted & Implemented - Emergency Plans</p> <p>Description: The center failed to implement their emergency plan for a missing child as written. The parent was not notified within 15 minutes of their child missing, a call was not made until 39 minutes into the search.</p> </td> <td style="vertical-align: top; font-family: cursive;"> <p>All staff will be retrained on emergency plans to ensure they are followed.</p> </td> <td style="vertical-align: top; font-family: cursive;"> <p>1/20/25</p> </td> <td></td> </tr> </tbody> </table>		Rule/Statute Number Noncompliance Statement				1	<p>251.04(2)(h)9. Policy Submitted & Implemented - Emergency Plans</p> <p>Description: The center failed to implement their emergency plan for a missing child as written. The parent was not notified within 15 minutes of their child missing, a call was not made until 39 minutes into the search.</p>	<p>All staff will be retrained on emergency plans to ensure they are followed.</p>	<p>1/20/25</p>				
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N9085 N Coop Rd Appleton WI 549159500		920-830-5719	1/28/2025
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<p>2 251.055(1)(a) Supervision Of Children</p> <p>Description: On January 8, 2025, a five-year-old child failed to be supervised by a child care worker when they stepped out of line and entered the locker room as the group left the gym to return to the cafeteria classroom/area. The child remained in the locker room undetected and unsupervised for seventy (70) minutes until being found by an individual using the gym space.</p> <p>The above violation is the result of a self-reported incident as required by licensing.</p> <p>Enforcement action issued.</p>	<p>Staff will supervise children at all times and will be retrained on active supervision</p>	<p>1/20/25</p>	
<p>3 251.055(1)(f) Child Tracking Procedure</p> <p>Description: On January 8, 2025, workers failed to implement the centers name to face tracking procedure when exiting the gym and again when reaching their destination. Resulting in workers not knowing the whereabouts of a 5-year-old child. The child was not noticed as missing until workers were questioned by a sibling. Workers believed the child was missing for 42 minutes; however, the child was actually missing for 70 minutes before being found.</p> <p>The above violation is the result of a self-reported incident as required by licensing.</p> <p>Enforcement action issued.</p>	<p>All staff will be retrained on tracking procedures that will include practice of name to face checks.</p>	<p>1/20/25</p>	

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Noncompliance Statement			

NAME - Agency Worker
Ruth Sprangers

Date Issued
2/17/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

2/21/25