

Date Correction Plan Due 6/21/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ymca Child Learning Center		Provider Number / Facility ID Number 5000560455 / 039 - 1011158		
Address - Facility (Street, City, State, Zip Code) 4630 N Meade St Appleton WI 54913		Telephone Number 920-560-3710	Date - Regulation Visit 5/15/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(i)2. Substitute - Training Description: Staff worker A on the staff record checklist does not have documentation of completing a qualifying course after working 240 hours at the center.	<i>Staff to complete qualifying course by 7/1/2024</i>	<i>7/1/2024</i>	
2	251.055(1)(a) Supervision Of Children Description: The center self-reported that on May 9, 2024, a three-year-old child was not supervised for 2 minutes when two staff workers took the group of children to the outdoor play space leaving the child alone in the classroom.	<i>Staff involved received disciplinary action</i>	<i>5/15/24</i>	

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3	251.055(1)(f) Child Tracking Procedure Description: The center self-reported that on May 9, 2024, child care workers did not do a name to face attendance prior to leaving the classroom, with their group of children, to go to the outdoor play space, resulting in a three-year-old child being left behind in the classroom for 2 minutes. Repeat violation: Previously cited on 6/29/2023	Supervision training w/ VICE assigned to necessary staff procedure in place to ensure number of children in care	7/1/2024

NAME - Agency Worker
Linda Juckem

Date Issued
6/7/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
1/24/2025