

Date Correction Plan Due 11/21/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kids Konnection		Provider Number / Facility ID Number 5000556985 / 002 - 1007928		
Address - Facility (Street, City, State, Zip Code) 660 Mcmillen St Fort Atkinson WI 535381275		Telephone Number 920-568-1902	Date - Regulation Visit 11/6/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Documentation of days and hours worked, and in which classroom, when staff is included in the staff to child ratio was not maintained when in the blue and yellow room staff were not signed into room.	Weekly staff attendance sheets have been added to each classrooms binders. Staff will record in that classroom the time they are included in the staff to child ratio.	11/11/2025	
2	251.06(11)(b)7. Outdoor Play Space - Enclosure Description: Outdoor fence measured less that 4 feet in multiple areas near the shed.	Maintenance staff will dig up the build up of sand by the fence and remove the black barriers by the fence. This will allow the fence to measure 4ft.	11/21/2025	

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3	251.06(2)(i) Deteriorating Paint Description: Shed in the outdoor space had deteriorating paint accessible.	Trim on shed will be painted when temperture is above 50 degrees.	April 2026
4	251.09(1)(m) Infant & Toddler - Audio Monitoring Description: An audio monitoring device was not plugged in while infants were napping.	Purchasing a new audio monitoring device. Review with staff rule 251.09(1)(m)	11/11/2025 11/7/2025
5	251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home Description: Breast milk being stored in infant fridge was not labeled with child's name.	Review with staff rule 251.09(3)(a)2. Remind parents to label breastmilk with child's name and date on bags.	11/7/2025 11/10/2025

NAME - Agency Worker
Michelle Garcia

Date Issued
11/7/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Chris Roloff

Date Signed

11/14/2025