Date Correction Plan Due 6/18/2026	**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**	TO FILE A COMPLAINT CALL 262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Bgcgm - Notre Dame School Of Milw		**Provider Number / Facility ID Number** 4000573254 / 026 - 2006643	
Address - Facility (Street, City, State, Zip Code) 1425 S 26Th St Milwaukee WI 532042513	**Telephone Number** 414-316-3305	**Date - Regulation Visit** 6/2/2026	
	Rule/Statute Number Noncompliance Statement	**Correction Plan**	**Expected Completion Date**	**Verification Date**
1	251.05(2)(a)1. **Staff Record - Personal Information** Description: The Staff Record forms were incomplete for Staff A, B, C, and D.	All staff will have their required personal information contained in the staff file. Area Director will review BGCGM policy regarding Staff Record - Personal Info with the School Age Director	6/5/2026	
2	251.06(2)(b) **Electrical Or Hot Surface Protection** Description: Uncovered electrical outlets were accessible in the K3/K4 classroom.	Electrical outlet in the K3/K4 room has been covered. Area Director will review the BGCGM policy regarding outlets with Club Manager/ School Age Director.	10/30/2026	

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3	251.06(2)(d) **Access To Materials Potentially Harmful To Children** Description: Disinfectant spray and hand sanitizer were accessible to children inside a classroom bathroom.	Harmful materials have been removed and no longer accessible to children. Area Director will review BGCGM policy and procedure regarding access to potentially harmful materials to children with the School Age Director to ensure materials are not accessible to children.	10/30/2026	
4	251.06(2)(f) **Telephones & Emergency Phone Numbers** Description: A list of emergency numbers was not posted in the building where care is provided.	Emergency numbers have been posted where is care provided. Area Director will review the BGCGM policy and procedure with School Age Director regarding emergency numbers being posted.	10/30/2026	
5	251.07(5)(a)4. **Meals & Snacks - Minimum Meal Requirements** Description: The minimum meal requirements for the USDA Child and Adult Food Program were not met when children under the age of 5 were not served milk with supper. The contracted meal provider delivered 1% chocolate milk but did not deliver unflavored 1% or skim milk. CACFP does not allow children under the age of 5 to be served flavored milk.	BGCGM staff have informed our current contracted meal provider regarding the CACFP regulation to provide unflavored milk.	10/30/2026	
6	251.07(6)(dm)4. **Medical Log - Reviewing Injury Records** Description: The medical log was last reviewed by the director on August 26, 2025.	Area Director will review the BGCGM policy and procedure regarding Medical Logs with site School Age Director to ensure the log is reviewed every 6 months.	10/19/2026	

te Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date

NAME - Agency Worker
Deborah Kersting

Date Issued
6/4/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Sarah Risch

Date Signed
10/19/2026