| Date Correction Plan Due | NONCOMPLIANCE STATEMENT AND CORRECTION PLAN | TO FILE A COMPLAINT CALL |
|---|---|---|
| 2/6/2026 | | 262-446-7800 |

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

| Name - Certified Operator / Licensed Center | | Provider Number / Facility ID Number |
|---|---|---|
| Boys And Girls Club - Mary Ryan | | 4000573254 / 002 - 1010767 |
| **Address - Facility (Street, City, State, Zip Code)**<br>3000 N Sherman Blvd Milwaukee WI 53210 | **Telephone Number**<br>414-447-5333 | **Date - Regulation Visit**<br>1/7/2026 |

| | Rule/Statute Number<br>Noncompliance Statement | Correction Plan | Expected Completion Date | Verification Date |
|---|---|---|---|---|
| 1 | 251.04(2)(L)1.b.<br>**Department Notices Posted**<br><br>Description: A Notice of Order, issued April 2025, was not posted at the time of Licensing visit. | Order from April 2025 has been posted. | 2/6/2026 | |
| 2 | 251.04(3)(c)<br>**Report - Change In Administrator Or Center Director**<br><br>Description: Center failed to notify the Department of a change in the center director within 30 days after the change. The previous center director left at the end of November. | The Department has been made aware of the change in center director. | 2/6/2026 | |

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| 3 | 251.055(1)(f)<br>**Child Tracking Procedure**<br><br>Description: The implemented tracking procedure failed at the time of licensing visit. Staff did not have any tracking for two groups of children transitioning from the cafeteria to the gym area; staff filled out tracking forms while in the gym area. Three children were observed in the art area without tracking. | Supervisor of the School Age Director will review the Boys & Girls Club policy and procedure regarding child tracking with the School Age Director. Attendance will be tracked at the front door and transitions to and from individual classrooms. | 2/27/2026 | |
| 4 | 251.06(2)(a)<br>**Potential Source Of Harm On Premises**<br><br>Description: The premise was not free from potential sources of harm at the time of licensing visit. Multiple loose cords were observed throughout the facility, posing tripping and strangulation hazards. | Loose cords have been removed and no longer accessible to children. School Age Director Supervisor will review BGCGM policy and procedure regarding potential source of harm on premises with the School Age Director to ensure materials are not accessible to children. | 2/27/2026 | |

**NAME** - Agency Worker
Kayla Sands

Date Issued
1/22/2026

**SIGNATURE** - Certified Operator or Designee / Licensee or Designee

Date Signed
2/5/26