

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

Date Correction Plan Due
3/23/2026

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number
Bgcgm - Milwaukee Academy Of Science		4000573254 / 015 - 2003620
Address - Facility (Street, City, State, Zip Code) 2000 W Kilbourn Ave Milwaukee WI 532331625		Telephone Number 414-933-0302
Rule/Statute Number Noncompliance Statement		Expected Completion Date
1 251.04(6)(a)1. Child Record - Enrollment Information Description: Child 1, Child 2, and Child 3 do not have documentation of physician and medical facility information in the child record. Child 1, Child 2, and Child 3 do not have documentation of the first date of attendance in the child record. Child 3 does not have documentation of Child 3's home address and telephone number in the child record. Repeat violation: Previously cited on 2/20/2025, 9/16/2024		4/23/2026
		Verification Date

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2000 W Kilbourn Ave Milwaukee WI 532331625		414-933-0302	2/25/2026
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<p>2 251.04(6)(a)2. Child Record - Emergency Medical Consent Description: Child 1, Child 2, and Child 3 do not have any emergency medical consent documented in the child record. Repeat violation: Previously cited on 2/20/2025, 9/16/2024</p>	Supervisor will review the BGCGM Child Record - Health History policy and procedure with site School Age Director and staff.	4/23/2026	
<p>3 251.04(6)(a)6m. Child Record - Immunization History Description: Child 2 does not have an immunization history in the child record. Repeat violation: Previously cited on 2/20/2025, 9/16/2024</p>	All children will have immunization history on file. Supervisor will review BGCGM policy regarding Child Record - immunization history with School Age Director	4/23/2026	
<p>4 251.05(2)(a)2. Staff Record - Completed Background Check Description: Staff E was observed in Room #102 with unrestricted access to children in that classroom. Staff E does not have documentation from the department, either paper or electronic, that indicates a child care background check was completed in compliance with the timelines and requirements specified in s. 48.686, Stats., and ch DCF 13 and the person is eligible to work in a child care program.</p>	Staff will have their background check on staff file and ensure that day school staff are not used for staff to child ratio.	4/23/2026	

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5 251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Staff hours and days worked are not documented or available for review during the visit. Repeat violation: Previously cited on 9/16/2024	Staff days and hours worked will include what room staff are working to meet staff to child ratio.	4/23/2026	
6 251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff A, Staff B, and Staff D do not have documentation of a certificate of completion in infant and child CPR and AED use within 3 months after Staff A, Staff B, and Staff D began working with children. Repeat violation: Previously cited on 9/16/2024	Staff will have their CPR certification documented in staff file. Area Director will ensure that all staff will have proof of CPR certification and/or schedule training to maintain current certification	5/23/2026	
7 251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff B does not have documentation of a current biennial child abuse & neglect training. The most recent biennial child abuse & neglect training on file for Staff B was taken on 06/21/23.	All staff will have proof of CAN - Biennial Training contained in the staff file. Superior will review BGCGM policy regarding the training with Club Manager/ School Age Director.	4/23/2026	

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8	<p>251.055(1)(f) Child Tracking Procedure Description: 3 children were present in Room #B10, however there was no tracking record available for this group of children. 11 children were present in the cafeteria, however 7 children were marked as present on the tracking record. 6 children were present in Room #102, however 8 children were signed in to the classroom tracking record. Repeat violation: Previously cited on 9/16/2024</p>	<p>Staff have reviewed the Boys & Girls Club policy and procedure regarding child tracking. Attendance will be tracked at the front door, as well as, room to room.</p>	4/23/2026
9	<p>251.06(11)(b)5. Outdoor Play Space - Energy-Absorbing Surfaces Description: The outdoor playspace does not have enough energy-absorbing material (mulch) underneath outdoor play equipment that is more than 4 feet tall. Repeat violation: Previously cited on 9/16/2024</p>	<p>BGGM will work with the day school staff to ensure that outdoor play space has at least 9 inches of energy absorbing material.</p>	5/23/2026
10	<p>251.07(6)(dm)2. Medical Log - Pages & Entries Description: Entries in the medical log book dated 09/11/25 and 03/06/25 are not signed or initiated by the person making the entry.</p>	<p>Supervisor will review the BGGM policy and procedure regarding Medical Logs with site School Age Director and staff.</p>	4/23/2026

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11 251.094(4)(b)2. School-Age Program Leader - High School Or Equivalent Description: Staff B does not have a high school diploma or equivalent available for review.	All staff will have their required high school diploma or equivalent available in the staff file.	5/23/2026	
12 251.094(4)(c) School-Age Program Leader - Training Description: Staff A, Staff B, and Staff C identified in the staff record and by the school age program director, do not have the qualifications of a school-age program leader prior to assuming the position.	Staff will complete the training to meet the educational qualifications and confirmation will be added to their staff record.	5/23/2026	
13 251.095(2m)(f) School-Age Care - Child Tracking Method Description: During the visit, one 9-year old child was observed moving between a group of children and another 9 year old child was reported to be in the bathroom and had moved between a group of children, however a tracking method was not implemented to ensure the assigned child care worker knew the whereabouts of the child.	Staff have reviewed the Boys & Girls Club policy and procedure regarding School-Age child tracking. Attendance will be tracked at the front door, as well as, room to room.	4/23/2026	

NAME - Agency Worker
Daniel Noel

Date Issued
3/6/2026

[Signature]
3/25/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

