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| Date Correction Plan Due 5/5/2025 | NONCOMPLIANCE STATEMENT AND CORRECTION PLAN | TO FILE A COMPLAINT CALL 262-446-7800 |
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

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| Name - Certified Operator / Licensed Center Boys And Girls Club - Mary Ryan | | Provider Number / Facility ID Number 4000573254 / 002 - 1010767 | | |
| Address - Facility (Street, City, State, Zip Code) 3000 N Sherman Blvd Milwaukee WI 53210 | | Telephone Number 414-447-5333 | Date - Regulation Visit 3/25/2025 | |
| | Rule/Statute Number Noncompliance Statement | Correction Plan | Expected Completion Date | Verification Date |
| 1 | 251.05(2)(a)3.a. Staff Record - Physical Examination Description: All Staff reviewed lacked documentation or availability of Staff Health Reports. Repeat violation: Previously cited on 7/23/2024, 4/6/2023 | All staff will have their health report on file. Director will review the BGCGM policy regarding staff record - physical exams with Center staff. | 6/15/2025 | |
| 2 | 251.05(2)(a)4.d. Staff Record - Educational Qualifications Description: Staff B lacked documentation of educational qualifications for the position currently employed. | All staff will have their educational qualifications on file. Director will review the BGCGM policy regarding staff record - educational qualifications with Center staff. | 6/15/2025 | |

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| 3 | 251.05(2)(a)5. Staff Record - High School Diploma Description: Staff B lacked documentation of a high school diploma. | Staff records will be stored in a way that they can be accessed by DCF. Staff will ensure a copy of their high school diploma is in their staff records. | 6/15/2025 | |
| 4 | 251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff C lacked documentation of a current CPR training. Documentation provided had expired in February 2025. LS did give time to provide documentation was not received within the time frame. | Staff will have their CPR certification documented in staff file. Staff C completed the CPR training, but did not have a current certification on file during time of LS visit. Staff C certification is currently on file on site. | 6/15/2025 | |
| 5 | 251.08(4)(b) Driver Orientation - Requirement Description: Staff D and Staff E, reported as drivers, did not have an annual driver training/orientation available for review. Repeat violation: Previously cited on 4/6/2023 | Driver orientation has been completed. Staff records will be stored in a way that is accessible by DCF. Staff will ensure a copy of their driving training certificate is in the staff record. | 6/15/2025 | |
| 6 | 251.08(4)(c)1. Driver Record - Obtain & Review Description: Staff D and Staff E, reported as drivers, did not have annual driving records available for review. Repeat violation: Previously cited on 4/6/2023 | Staff driver records have been emailed to LS. Staff records will be stored in a way that is accessible by DCF. Staff will ensure a copy of their driving training certificate is in the staff record. | 6/15/2025 | |

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| 7 | <p>251.095(2m)(f) School-Age Care - Child Tracking Method</p> <p>Description: There were 7 children present in the gaming room and no documentation of name, numbers and whereabouts of the children in care. There were 14 children in the gym and no documentation of name, numbers or whereabouts of whom was in care in the gym. This violation was previously included on a Warning Letter dated August 14, 2024.</p> <p>Repeat violation: Previously cited on 7/23/2024, 4/6/2023</p> | <p>Director will train site staff on the Boys & Girls Club policy and procedure regarding child tracking. Attendance will be tracked at the front door and individual classrooms.</p> | 6/15/2025 |

NAME - Agency Worker
Mindi Sabljak, Rhonda Brueggemann

Date Issued
4/21/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Melinda Wyant Jansen

Date Signed
5/5/25