

Date Correction Plan Due 1/20/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Boys And Girls Club-Daniels-Mardak		Provider Number / Facility ID Number 4000573254 / 006 - 1010766		
Address - Facility (Street, City, State, Zip Code) 4834 N 35Th St Milwaukee WI 53209		Telephone Number 414-578-1228	Date - Regulation Visit 12/9/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(g)1.b. Insurance - Vehicle Liability Description: There was no current vehicle insurance available for review for a vehicle being utilized to transport children in for multiple months.	Current insurance card is located in the provider van.	1/17/2025	
2	251.04(2)(h)12. Policy Submitted & Implemented - Transportation Description: Policy was not submitted when Center began providing transportation to children in care roughly two months ago.	Policy has been submitted to DCF.	1/17/2025	

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3	<p>251.04(2)(L)1.b. Department Notices Posted</p> <p>Description: Enforcement (Order/Forfeiture) dated May 20, 2024, was not posted during the monitoring visit.</p> <p>Repeat violation: Previously cited on 4/15/2024</p>	DCF enforcement orders have been posted.	1/17/2025	
4	<p>251.04(3)(o) Report - Change In Transportation Services</p> <p>Description: Center did not report a change in transportation services and has been providing transportation unapproved for multiple months according to Staff. LS contacted BGCGM on 12.12.2024 at 10a and informed them via telephone that transportation is not allowed, and they cannot transport until the Department approves.</p>	Provider is currently not providing transportation to children until approval from DCF.	1/17/2025	
5	<p>251.04(6)(a)1. Child Record - Enrollment Information</p> <p>Description: Child 1 was missing emergency contact information at the time of the review. This violation was previously included on an Order dated 5.20.2024.</p> <p>Repeat violation: Previously cited on 4/15/2024, 8/7/2023</p>	Child Record - Enrollment information has been corrected. Area Director will review the BGCGM policy and procedure for child record-enrollment information.	1/17/2025	

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6	251.05(2)(a)4.b. Staff Record - Registry Certificate - School Age Programs Description: Staff C did not have a registry certificate available for review and has been working as a leader for over six months.	Staff will have their Registry certification documented in staff file. Area Director will ensure that all staff will have proof of their Registry certification on file.	1/31/2025	
7	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff C does not have a CPR training available during review. This violation was previously included on an Order dated 5.20.2024. Repeat violation: Previously cited on 4/15/2024, 8/7/2023	Staff will have their CPR certification documented in staff file. Area Director will ensure that all staff will have proof of CPR certification and/or schedule training to maintain current certification	1/17/2025	
8	251.055(1)(f) Child Tracking Procedure Description: Child tracking that was being implemented at the time of the monitoring visit failed. 7 children were present in the game room, there was no tracking in game room - one teacher walked in behind LS with 5 on their tracking chart. Second teacher had to walk up front to get other tracking board with last two children on it. Both tracking were in the front lobby, where no children were present. This violation was previously included in an Order/Forfeiture dated 5.20.2024. Repeat violation: Previously cited on 4/15/2024, 8/7/2023	Staff have reviewed the Boys & Girls Club policy and procedure regarding child tracking. Attendance will be tracked at the front door and individual classrooms.	1/31/2025	

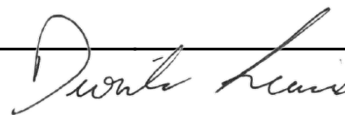
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9	<p>251.08(3)(b) Information In Vehicle - Emergency Information</p> <p>Description: There was no full emergency information available in the vehicle that was used for transporting children in care, only emergency phone numbers.</p>	Emergency information has been corrected. Area Director will review the BGCGM policy and procedure regarding information in vehicle - emergency information with the school age director.	1/17/2025	
10	<p>251.08(4)(b) Driver Orientation - Requirement</p> <p>Description: No driver orientations were available for review for either driver reported as transporting children.</p>	Driver Orientation has been corrected. Area Director will review the BGCGM policy and procedure regarding driver orientation with the school age director.	1/17/2025	
11	<p>251.08(4)(c)1. Driver Record - Obtain & Review</p> <p>Description: Staff E does not have verification of a driving record being obtained or reviewed within the past year. Staff E has been providing transportation for multiple months.</p>	Driving staff have verification of their driving record.	1/17/2025	
12	<p>251.08(5)(b) Vehicle Inspection Report</p> <p>Description: There was no vehicle inspection for available or provided for a vehicle being utilized to transport children in care for roughly two months.</p>	The vehicle van inspection has been completed and shared with DCF.	1/17/2025	

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13	251.08(5)(c) Vehicle Alarm - Inspection Description: Vehicle alarm was not inspected for safety prior to transporting children in care.	Vehicle Alarm is currently working.	1/17/2025	
14	251.08(8)(c) Vehicle Safety Alarm - Working Order Description: Vehicle Safety alarm is not in operable condition and the vehicle has been used to transport children for multiple months.	Vehicle alarm is currently working.	1/17/2025	

NAME - Agency Worker
Mindi Sabljak, Rhonda Brueggemann

Date Issued
1/6/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed
1/17/25