

Date Correction Plan Due 1/8/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Bgcgm - Messmer St Rose		Provider Number / Facility ID Number 4000573254 / 023 - 2006397		
Address - Facility (Street, City, State, Zip Code) 514 N 31St St Milwaukee WI 532084053		Telephone Number 414-933-6070	Date - Regulation Visit 12/9/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)1. Child Record - Enrollment Information Description: Persons authorized to call/receive for a child and emergency contact information was not listed on file for Child #2. Repeat violation: Previously cited on 10/2/2023	Site Director will make sure all missing data for child #2 has complete call/receive emergency contact information updated.	1 / 8 / 2 0 2 5	
2	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Staff are not documenting actual hours worked and in what classroom when used to meet staff-to-child ratio. Repeat violation: Previously cited on 10/2/2023	Site Director will make sure that staff has their clipboards with suitable information so that staff is tracking actual hours when used to meet staff-to-child ratio.	1 / 6 / 2 0 2 5	

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3	<p>251.05(3)(c) Cardiopulmonary Resuscitation Training</p> <p>Description: Staff B does not have documentation of a completed CPR certificate on file. The most recent certificate expired July 2024.</p> <p>Repeat violation: Previously cited on 10/2/2023</p>	Staff will have their completed CPR training documented in staff file. Site Director will ensure that all staff will have proof of training or schedule training by 2/8/2025	2/8/2025	
4	<p>251.055(1)(f) Child Tracking Procedure</p> <p>Description: At the time of the monitoring visit, the center did not implement a procedure to accurately reflect the name, number, and whereabouts of children in care. The center puts a check mark next to the child who are present but there is nothing to indicate when the child left to go home or to a different classroom.</p> <p>Repeat violation: Previously cited on 10/2/2023</p>	Site Director will present staff with an improved tracking procedure to better support our children when going home or to a different classroom.	1/6/2025	
5	<p>251.06(3)(b)2. Emergencies - Practice Written Plans</p> <p>Description: There was no documentation that monthly tornado drills were conducted for the months of September and October 2024.</p>	Site Director will ensure that monthly tornado drills are conducted for the up coming months with documentation present.	1 / 6 / 2 0 2 5	

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6	251.07(5)(a)5.a. Menus - Post Description: Menus of meals/snacks provided by the center shall be posted in the kitchen and in a conspicuous place accessible to parents. There is no menu posted in a place for parents.	Site Director will ensure that the dinner menu is posted in a conspicuous place accessible for parents.	1/6/2025	
7	251.07(6)(dm)2. Medical Log - Pages & Entries Description: There are skipped lines in the medical log book. Repeat violation: Previously cited on 11/28/2023	Site Director will ensure that there are no skipped lines in the medical log book when documenting medical logs.	1 / 6 / 2025	

NAME - Agency Worker
Kristin Keck, Katrina Tarantino

Date Issued
12/19/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Steven Ivory

Date Signed
1/7/2025