

Date Correction Plan Due 10/8/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

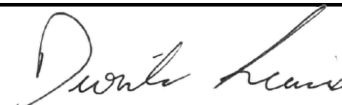
Name - Certified Operator / Licensed Center Bgcm - St Augustine Prep Academy		Provider Number / Facility ID Number 4000573254 / 027 - 2006644		
Address - Facility (Street, City, State, Zip Code) 2531 S 5Th St Milwaukee WI 532071416		Telephone Number 414-750-6692	Date - Regulation Visit 9/18/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(L)1.b. Department Notices Posted Description: Enforcement order letters dated 5/3/24 and 8/28/24, were not posted.	Enforcement order was posted on 9/18/24.	9/18/24	
2	251.05(2)(a)4.d. Staff Record - Educational Qualifications Description: The file for Staff A lacked documentation of staff's educational qualifications.	Staff education qualifications have been rectified.	10/25/24	

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3	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Staff are not documenting actual hours worked and in what classroom when used to meet staff-to-child ratio. Repeat violation: Previously cited on 7/30/2024	Staff were trained on 11/1/24. A procedure on how to track members have been created.	11/1/24
			Verification Date

NAME - Agency Worker
Kristin Keck, Jane Abshire

Date Issued
9/24/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Deonte Lewis

Date Signed
11/5/2024