

Date Correction Plan Due 8/28/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
----------------------------------------------	----------------------------------------------------	-------------------------------------------------

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Boys And Girls Club - Mary Ryan		Provider Number / Facility ID Number 4000573254 / 002 - 1010767		
Address - Facility (Street, City, State, Zip Code) 3000 N Sherman Blvd Milwaukee WI 53210		Telephone Number 414-447-5333	Date - Regulation Visit 7/23/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(b) Current, Accurate Daily Attendance Record Description: Attendance records were inaccurate when sixteen children were not signed out for a field trip. There were a number of children that were not signed out on the attendance sheets from the day prior (July 22, 2024) at the time of the visit.	Area Director will train site staff regarding the Boys & Girls Clubs policy and procedure for taking accurate daily attendance.	9/30/24	
2	251.05(2)(a)3.a. Staff Record - Physical Examination Description: All Staff reviewed lacked documentation or availability of Staff Health Reports at the time of the visit. Repeat violation: Previously cited on 4/6/2023	All staff will have their health report on file. Area Director will review the BGC GM policy staff record - physical exams with the School Age Director.	9/30/24	

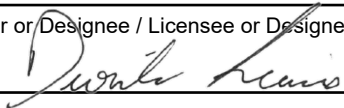
Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Boys And Girls Club - Mary Ryan		4000573254 / 002 - 1010767		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
3000 N Sherman Blvd Milwaukee WI 53210		414-447-5333	7/23/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.05(3)(f)3. Child Care Teacher - Entry-Level Training Description: Staff B, whom was working alone, did not have the entry level qualifications to be working as a Lead teacher.	Area Director will ensure that all staff will have the entry level qualifications to work as a Lead teacher.	9/30/24	
4	251.05(4)(c)9. Continuing Education - Documentation Of 12 Month Period Description: Staff B did not have any documentation of continuing education available for review.	Area Director will ensure that all staff are documenting their continuing education hours on an annual basis. Area Director will train staff on the BGCGM policy and procedure regarding documenting continuing education.	9/30/24	
5	251.055(1)(b) Supervision - Teacher Per Group Of Children Description: Children in the <input type="checkbox"/> gaming room <input type="checkbox"/> were not being supervised by a qualified teacher.	Area Director will ensure that staff have the educational qualifications and understand the BGCGM policy and procedure for sight and sound supervision.	9/30/24	
6	251.095(2m)(f) School-Age Care - Child Tracking Method Description: There were six children present in the <input type="checkbox"/> gaming room <input type="checkbox"/> and no tracking was documented within the room of the names, numbers or whereabouts of the children. The staff in the room stated that they hadn't completed it for the day yet. Repeat violation: Previously cited on 4/6/2023	Area Director will work with the School Age Director to train staff regarding the Boys & Girls Club policy and procedure regarding child tracking. Attendance will be tracked at the front door and individual classrooms.	9/30/24	

Name - Certified Operator / Licensed Center Boys And Girls Club - Mary Ryan		Provider Number / Facility ID Number 4000573254 / 002 - 1010767	
Address - Facility (Street, City, State, Zip Code) 3000 N Sherman Blvd Milwaukee WI 53210		Telephone Number 414-447-5333	Date - Regulation Visit 7/23/2024
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
			Verification Date

NAME - Agency Worker
Mindi Sabljak

Date Issued
8/14/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Deonte Lewis VP of Camp & Club Operations

Date Signed
8/28/2024