

Date Correction Plan Due 5/3/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.


Name - Certified Operator / Licensed Center Bgcm - St Anthony		Provider Number / Facility ID Number 4000573254 / 022 - 2006396		
Address - Facility (Street, City, State, Zip Code) 1669 S 5Th St Milwaukee WI 532043401		Telephone Number 414-750-6692	Date - Regulation Visit 4/9/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(1)(c) Hours, Days, Months Of Operation Description: The center is operating during non-licensed hours.	DCF has been informed of the morning program. Operation hours have been adjusted.	5/3/2024	
2	251.04(2)(k) License Posted & Visible Description: The child care license was not posted at the center.	DCF non-compliance statements have all been posted.	5/3/2024	
3	251.04(2)(L)1.a. Monitoring Results Posted Description: Monitoring results from a visit on 11/29/23 were not posted.	Previous DCF correction plans have been posted.	5/3/2024	

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4	<p>251.04(2)(L)1.b. Department Notices Posted Description: A warning letter date 12/13/23 was not posted.</p>	DCF warning letter has been posted.	5/3/2024	
5	<p>251.04(6)(a) Child Record - Maintenance & Availability Description: Records were not accessible at the time of the monitoring visit.</p>	BGCGM Area Director will ensure that child records will be accessible to DCF.	5/3/2024	
6	<p>251.05(2)(a) Staff Record - Maintenance & Availability Description: There were no staff files available for review at the time of the licensing visit. Repeat violation: Previously cited on 9/19/2023</p>	BGCGM Area Director will ensure that staff records will be accessible to DCF.	5/3/2024	
7	<p>251.055(1)(f) Child Tracking Procedure Description: On 4/9/24, there were 21 children present in the gym but 24 children were marked on in on the tracking sheet. Repeat violation: Previously cited on 11/29/2023</p>	BGCGM Area Director will review the Boys & Girls Club policy and procedure regarding child tracking. Attendance will be tracked at the front door and individual rooms.	5/17/2024	

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8	<p>251.06(2)(d) Access To Materials Potentially Harmful To Children Description: Cleaning supplies and hand sanitizer, labeled keep out of reach of children, were located in the gym and an unlocked utility closet with various cleaning materials was open and accessible to children.</p>	<p>Harmful materials have been removed and no longer accessible to children. Area Director will review BGGGM policy and procedure regarding access to potentially harmful materials to children with the School Age Director and staff to ensure materials are not accessible to children.</p>	5/17/2024	
9	<p>251.06(3)(b)4. Emergencies - Record Of Fire / Tornado Drills Description: There is no written documentation that monthly fire evacuation drills were conducted in February and March 2024. Repeat violation: Previously cited on 11/29/2023</p>	<p>Area Director will review BGGGM policy and procedure with School Age Director and site staff to ensure drills are being implemented in accordance with BGGGM policy.</p>	5/17/2024	
10	<p>251.07(5)(a)5.a. Menus - Post Description: Menus for meals and snacks provided by the center shall be posted in a conspicuous place accessible to parents. Menus posted were not current, as they were the menus for the month of March.</p>	<p>Menus have been posted.</p>	5/3/2024	

NAME - Agency Worker
 Kristin Keck, Daniel Noel

DATE ISSUED
 4/17/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

 Deonte Lewis

DATE SIGNED
 5/2/2024