

Date Correction Plan Due 11/22/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Uwo Head Start - Menasha Center		4000559624 / 042 - 1012282		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
540 Second St Menasha WI 54952		920-858-6618	11/6/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.06(11)(b)7. Outdoor Play Space - Enclosure Description: During an observation of the outdoor play space the fence post on the front left corner of the play space has settled resulting in part of the fence failing to meet the 4 feet requirement. The front corner of the fence measured at 3 feet 8 inches and side fence measured at 3 feet 10 inches.	Coorrective action plan is that Security Fencing has been provided a quote for the repair and will be scheduled as soon as possible. In addition staff will be positioned near the play space that has settled resulting in corner fence measuring below 4ft.		

NAME - Agency Worker
Cassandra Debauche

Date Issued
11/8/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Dominique Wicar

11/20/2024