

Date Correction Plan Due 11/15/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Waisman Early Childhood Program		Provider Number / Facility ID Number 4000559624 / 009 - 1003516		
Address - Facility (Street, City, State, Zip Code) 1500 Highland Ave Madison WI 53705		Telephone Number 608-263-5760	Date - Regulation Visit 10/30/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.07(2)(f) Prohibited Punishment - Toilet Training</p> <p>Description: A staff member engaged in prohibited actions when they did not bring a three-year-old child in from the playground to use the bathroom when the child asked. The same staff member shamed another three-year-old child for having an accident in the classroom.</p> <p>These incidents occurred during the same week and were self-reported by the center.</p>	<p>1. WECP Director self-reported incident to DCF Licensing, UCEDD/Waisman Center leadership and Human Resources.</p> <p>2. WECP removed employee from the classroom and gave retraining materials, which were completed the same day.</p> <p>3. Director provided a core staff training on program expectations on October 28, 2024. Director provided a core staff training on toileting and diapering procedures on November 8, 2024. Director has reformatted orientation materials to include more detailed training on guidance procedures and prohibited actions.</p>	<p>1. 10.17.2024</p> <p>2. 10.17.2024</p> <p>3. 10.28.2024, 11.8. 2024</p>	

NAME - Agency Worker
Casey Allison

Date Issued
11/1/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Julia Arnold

Date Signed
11/15/2024