Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
7/27/2026		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.085, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Carrie's Family Day Care I	3000563553 / 001 - 230042

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
3270 N 30Th St Milwaukee WI 532163822	414-871-7096	6/25/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(3)(j) **Report - Change In Transportation Services** Description: The department was not notified in writing and did not approve transportation services at least 5 calendar days prior to the change.	I have a Pillet transportation Company just Shuddle Services I dónot do the Transpo	the Company will send it to you	
2	250.04(6)(a)1.e. **Child Record - Enrollment Information - Other Emergency Contact** Description: The enrollment form for Child 1 lacked emergency contact information when a parent cannot be reached.	Mother + father information is on the Child care ENrolment form	was signed 12-8-25	

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3	250.04(6)(a)2. **Child Record - Field Trip Permission** Description: Authorization from the parent for Child 1 to participate in field trips and other off-premise activities is not on file.	Child in the folder.	12-8-25	
4	250.04(6)(a)4.a. **Child Record - Physical Exam - Under 2** Description: There is no record of Child 1 of having a physical exam within the past 6 months. The last exam was in December 2025.	Child Will get the Exam on 9-22-26 will have informed on Next Visit.		
5	250.04(6)(a)4m. **Child Record - Immunization History Compliance** Description: There is no immunizations on file for Child 3. Repeat violation: Previously cited on 9/11/2024	No longer attend Day Care	6-5-2026	
6	250.04(6)(a)5. **Child Record - Consent For Emergency Medical Treatment** Description: Child 1 had an enrollment form on file, signed and dated by the parent, but the form did not have the appropriate box to reflect consent for emergency medical care or treatment.	Is in folder		

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7 250.04(6)(b) **Current, Accurate Daily Attendance Record** Description: According to attendance records, children were signed into the center on 6/19/26 and 5/22/26 but were not signed out.	this was Corrected on 6-25-2026	6-25-2026	
8 250.05(2) **Staff File - Maintenance & Availability** Description: There was no file available for review for Staff A at the time of the licensing visit.	this Person is Not on Staff Cutting lawn, Snow Removal Cleaning		
9 250.05(2)(b) **Staff File - Background Check Results** Description: Staff A, observed providing care and supervision to a group of children in the outdoor play space, does not have documentation of a completed child care background check indicating the person is eligible to work in a child care program.	this Person is Not on Staff same as Above		

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10 250.05(2)(c) **Staff File - Days, Hours Worked** Description: Staff are not consistently documenting hours worked when used to meet staff-to-child ratio. On the day of the licensing visit, Staff A was not signed in while supervising children in the outdoor play space. Based on a review of attendance records and staff hours, on 6/12/26 and 5/7/26, staff signed in but did not sign out. And staff hours are not documented on 6/19/26, 6/18/26, 5/22/26, and 5/8/26, when children are in care.	this Person is Not on Staff only Cutting lawn Cleaning & maintaining cleaning up around the Property		

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NAME - Agency Worker
Kristin Lange, Maureen Slatten

Date Issued
7/10/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Carrie Palmer

Date Signed
7-27-2026

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