

<b>Date Correction Plan Due</b> 5/22/2026	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Encompass Bellin Health Center		<b>Provider Number / Facility ID Number</b> 3000559973 / 003 - 420127		
<b>Address - Facility (Street, City, State, Zip Code)</b> 1823 S Webster Ave Green Bay WI 543012253		<b>Telephone Number</b> 920-436-7540	<b>Date - Regulation Visit</b> 4/27/2026	
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.055(1)(a) <b>Supervision Of Children</b>  Description: On 4/16/26, a 6 year old child was left outside on the playground for approximately 3 minutes while the rest of the class went inside.	4/17/26 center directors self reported incident. Directors met with staff and implemented a corrective action plan with steps to ensure child supervision is maintained.	5/1/26	
2	251.055(1)(f) <b>Child Tracking Procedure</b>  Description: On 4/16/26, a childcare teacher failed to complete their child tracking procedure by conducting head counts at the transition points on the way back from the outdoor play space.	4/17/26 - Teacher admitted to missing this step & realized child was missing & went back up to playground to find her. Center directors reviewed supervision policy with staff & will be doing staff mtg on supervision in May.	5/1/26	

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<b>Noncompliance Statement</b>			

**NAME - Agency Worker**  
Jessica Farah

**Date Issued**  
5/8/2026

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

**Date Signed**  
5/11/26