

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

Date Correction Plan Due
2/26/2026

TO FILE A COMPLAINT CALL
920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Encompass Rosebush Center

3000559973 / 004 - 420651

Address - Facility (Street, City, State, Zip Code)

1275 University Ave Green Bay WI 543021417

Telephone Number
920-436-7549

Date - Regulation Visit
2/6/2026

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: The medical log books in the classrooms were last reviewed in June of 2024.	All medical logbooks will be reviewed and dated every six months.	2/20/26	
2 251.09(1)(K) Infant & Toddler - Bedding Description: In the toddler room, two sleeping children had their blanket covering their head and face.	Had a conversation with staff about safe sleep for children. If child covers face with blanket, educator will remove it.	2/9/26	

NAME - Agency Worker

Erin Taylor

Date Issued

2/12/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Erin Taylor

Date Signed

2/12/26