

Date Correction Plan Due 9/18/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Encompass The Cornerstone Center		Provider Number / Facility ID Number 3000559973 / 006 - 1002083		
Address - Facility (Street, City, State, Zip Code) 345 N Broadway Green Bay WI 543032701		Telephone Number 920-436-7554	Date - Regulation Visit 3/26/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(h) Policies Submitted & Implemented Description: A Child Care teacher failed to implement the centers policy in regard to Education and Child Guidance by using inappropriate Conscious Discipline practices of loud raised voices, time outs, and not allowing children to participate in daily routines, and focusing undue attention of children in a way that provides lack of inclusivity.	Staff member was terminated and did not cooperate with coaching plan.	7/24/2025	

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2	<p>251.04(3)(jm) Report - Prohibited Actions</p> <p>Description: In January and February of 2025 upper management personnel were made aware of a child care teachers use of prohibited actions with children in care. They investigated and the child care teacher received disciplinary action for their actions with children in care noting they were specifically related to violations of DCF 251.07 however, the licensee failed to report these incidents of prohibited actions to the department within 24 hours as required.</p>	<p>Staff will ensure that any instance of violations are reported within 24 hrs</p>	<p>immediately 9/4/2025</p>	
3	<p>251.04(4)(a)2.e. Parent Notification - Inappropriate Child Guidance</p> <p>Description: In January and February of 2025 management personnel were made aware of a child care teachers use of prohibited actions with children in care. They investigated and the child care teacher received disciplinary action for their actions with children in care noting they were specifically related to violations of DCF 251.07. The center administrator failed to notify the parents of enrolled children when their child was subject to child guidance that is prohibited under s. DCF 251.07(2)(e) and (f).</p>	<p>Staff will notify parents of any instances that involve their child in relation to the rule/statute</p>	<p>immediately 9/4/2025</p>	

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4 251.07(2)(e)5. Prohibited Actions - Cruel, Aversive, Frightening, Humiliating Actions Description: In Jan and Feb of 2025, a worker was written up for the following: using loud raised voices, time outs, not allowing children to participate in daily routines, and focusing undue attention of children in a way that provides lack of inclusivity. Based on our investigation it was also determined the teacher was wrapping children in a blanket at nap time like a "burrito" to get them to go to sleep, grabbing children in a rough manner, making children that fidgeted in their chairs during meal times stand at the table while eating, and removed a child's shirt for fidgeting with their buttons.	Staff member was terminated	7/24/25	
5 251.07(4)(b) Naps Or Rest Periods - Awake Children Description: A child care teacher failed to permit children who do not sleep after 30 minutes and children who awaken to get up and have quiet time through the use of equipment or activities which will not disturb other children. The teacher was making children lay back down after returning from their hour break well into the classrooms nap time.	Nap/rest time was reviewed with staff. Staff member was terminated	→ 9/19/25 → 7/24/25	

NAME - Agency Worker
Ruth Sprangers

Date Issued
9/4/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Ruth Sprangers

Date Signed

9/18/2025