

Date Correction Plan Due 11/13/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Encompass De Pere Center		3000559973 / 005 - 1006927		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
2000 Lawrence Dr De Pere WI 541158126		920-336-1541	10/29/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.06(11)(b)7. Outdoor Play Space - Enclosure Description: The outdoor playground fence has a 7 inch gap under the gate.	The outdoor gate was lowered - 3in. gate opening on bottom.	11/5/24	
2	251.09(1)(e) Infant & Toddler - Provider Training Description: Staff C on the Staff Record checklist did not have documentation of the required infant and toddler training in her file	Ellen signed up for Infant / toddler training.	11/22/24	

NAME - Agency Worker
Clint Smith, Erin Mancoske-Anderson

Date Issued
10/30/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Ashley Clemens

11/5/24