

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.


Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center
Encompass Bellin Health Center
Provider Number / Facility ID Number
3000559973 / 003 - 420127

Address - Facility (Street, City, State, Zip Code)
1823 S Webster Ave Green Bay WI 543012253
Telephone Number
920-436-7540
Date - Regulation Visit
8/15/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.09(3)(a)2m. Infant & Toddler - Correct Food, Breastmilk, Or Formula Description: The center self-reported that on August 7, 2024, a child care worker fed an infant incorrect breast milk when the worker grabbed the wrong bottle and served it to the child. The infants' bottles were similar and located next to each other in the refrigerator.	Following the incident on 8/8/24 Katrina & Verni met with each infant teacher to review policies regarding infant feeding. All bottles are labeled with child's name / color band / date sticker with child's initials is located on top as well as a photo label & designated space in the refrigerator for bottles to be placed. Review of center policies will occur every 6 months.	8/8/24	

NAME - Agency Worker
Erin Taylor
Date Issued
8/30/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
9/3/24