

<b>Date Correction Plan Due</b> 5/21/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Encompass Rosebush Center		<b>Provider Number / Facility ID Number</b> 3000559973 / 004 - 420651		
<b>Address - Facility (Street, City, State, Zip Code)</b> 1275 University Ave Green Bay WI 543021417		<b>Telephone Number</b> 920-436-7549	<b>Date - Regulation Visit</b> 4/18/2024	
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(3)(i) <b>Report - Unknown Whereabouts Or Left Premise</b>  Description: During an investigation into the current self-report, the center disclosed two previous incidents of a provider not knowing the whereabouts of a child in care that were not reported to the department within 24 hours. The incidents occurred on January 11, 2024, and March 27, 2024. On both occasions a 3-year-old child left the classroom and was found by a parent.	Moving forward we will notify the department if an incident occurs in which a child leaves the classroom & is not under the supervision of an educator	5/20/24	
2	251.055(1)(a) <b>Supervision Of Children</b>  Description: The center self-reported that on April 12, 2024, child care workers failed to supervise a 3-year-old child when the child left the classroom undetected. The child was found approximately 13 minutes later in the connecting classroom that was closed for the day.	<ul style="list-style-type: none"> <li>• pair child with older child</li> <li>• provide 1-on-1 care with an educator as staffing allows</li> <li>• assigning child jobs</li> <li>• having conversations with child about importance of staying in classroom</li> </ul>	4/12/24	

• leading group discussions about how teachers help keep kids safe

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NAME - Agency Worker  
Erin Taylor

Date Issued  
5/7/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

*Alayna Blum*

Date Signed

5/20/2024