

Date Correction Plan Due 3/29/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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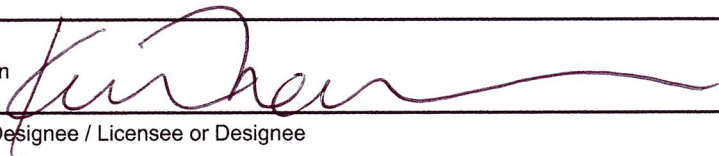
Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Tree Of Life Christian Preschool		Provider Number / Facility ID Number 2000563552 / 002 - 2001765		
Address - Facility (Street, City, State, Zip Code) 819 E Silver Spring Dr Whitefish Bay WI 532175233		Telephone Number 414-964-8733	Date - Regulation Visit 3/6/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(b) Current, Accurate Daily Attendance Record Description: The attendance was not maintained as 11 children were present with 10 children listed on the attendance record for 3/6/2024 in the Sunshine Room.	Attendance will be maintained daily, and account for all children present and/or absent.	3/7/2024	
2	251.055(1)(f) Child Tracking Procedure Description: The tracking procedure in the Rainbow Room was not used properly, as a group of children were outside with providers, however the tracking procedure was left in the building. The Sunshine Room's tracking procedure was missing one child.	The tracking procedure used by the Rainbow Room will be with providers at all times. The Sunshine Room's tracking procedure was corrected.	3/7/2024	

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3	251.06(2)(d) Access To Materials Potentially Harmful To Children Description: Staff's personal items labeled "keep out of reach of children" were observed accessible to children on the counter and in an open purse on the floor in the Rainbow Room.	Staff's personal items will be kept out of reach at all times.	3/7/2024
4	251.06(2)(p)2. Radon - Results Description: Radon test were not submitted to the Department within 5 days of the completed test.	Radon test was submitted to the Department. (emailed)	3/7/2024
5	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: The medical log book in the Rainbow Room was not reviewed within the last 6 months. The last review was completed 03/21/2023. Repeat violation: Previously cited on 3/8/2023, 3/8/2022	The medical log book in the Rainbow Room will be reviewed every six months.	3/7/2024

NAME - Agency Worker
Crescenta Sabree, Tameka Thompson



Date Issued
3/14/2024

3/24/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed