

Date Correction Plan Due 8/2/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Berry Branch-Extra Mile Child Care		Provider Number / Facility ID Number 2000560952 / 007 - 2003491		
Address - Facility (Street, City, State, Zip Code) 500 Parkview Dr Plymouth WI 530731552		Telephone Number 920-892-5037	Date - Regulation Visit 7/16/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)6m. Child Record - Immunization History Description: Based upon review on July 16, 2024, Child #3 and 4 of the Child Record Checklist did not have documentation of immunization history on file.	Immunization Record for Child #3 and #4 will be obtained and on file in the center.	8/31/24	
2	251.05(2)(a)2. Staff Record - Completed Background Check Description: Based upon review on July 16, 2024, Staff Member C of the Staff Record Checklist did not have eligible child care background check results on file prior to working with children in care. Repeat violation: Previously cited on 7/19/2023, 10/3/2022	Staff Member C will complete fingerprint-based background checks and put documentation on file in the center.	8/31/24	

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3	<p>251.05(3)(b) Abusive Head Trauma Prevention Training</p> <p>Description: Based upon review on July 16, 2024, Staff Member C of the Staff Record Checklist did not complete Abusive Head Trauma training prior to beginning to work with children under 5 years of age.</p> <p>Repeat violation: Previously cited on 7/19/2023, 10/3/2022</p>	<p>Staff Member C will complete abusive head trauma prevention training and put documentation on file in the center.</p> <p>Staff member C will receive Abusive Head Trauma Prevention Training through the DCF website</p>	8/31/24	
4	<p>251.05(3)(c) Cardiopulmonary Resuscitation Training</p> <p>Description: Based upon review on July 16, 2024, Staff Member A and C of the Staff Record Checklist did not have current certificates of completion for infant/child CPR on file.</p> <p>Repeat violation: Previously cited on 7/19/2023, 10/3/2022</p>	<p>Staff Members A and C will put current documentation of CPR/AED training on file in the center.</p> <p>CPR/AED and First Aide Training is offered through Plymouth Joint School District.</p>	12/31/24	
5	<p>251.05(3)(cm) Child Abuse & Neglect - Biennial Training</p> <p>Description: Based upon review on July 16, 2024, Staff Member A, B and C of the Staff Record Checklist did not complete training on child abuse and neglect reporting requirements within one week after beginning work at the center.</p> <p>Repeat violation: Previously cited on 7/19/2023, 10/3/2022</p>	<p>All staff members will complete child abuse and neglect training and put documentation on file in the center.</p> <p>Those not yet trained will do so through the DCF website.</p>	8/31/24	

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6	251.06(2)(d) Access To Materials Potentially Harmful To Children Description: Based upon observation on July 16, 2024, there were cleaning supplies accessible to children on the counter in the classroom and in the bathroom.	All cleaning supplies will be stored in locked cabinets or cabinets out of the reach of children.	8/31/24	
7	251.06(3)(b)2. Emergencies - Practice Written Plans Description: Based upon review on July 16, 2024, the center did not have documentation of the monthly fire and tornado evacuation drills available for review. Repeat violation: Previously cited on 7/19/2023, 10/3/2022	Documentation of fire and tornado drills are kept by building secretary. Fire drills will be practiced once a month when the principal and secretary are not present, July and August, due to being in an elementary school building. Documentation will be on the Safety and Emergency Respose Document for Group Child Care Centers.	8/31/24	
8	251.06(4)(f) Electrical Outlet Limit Description: Based upon observation on July 16, 2024, there were two power stripes being utilized in the classroom.	Additional outlets will be intalled by the Plymouth Joint School District's electician so power strips will not be needed.	12/31/24	

NAME - Agency Worker
Jamie Brandt

Date Issued
7/19/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Karyn K. Hawn

8/2/2024