

Date Correction Plan Due 8/16/2023	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Berry Branch-Extra Mile Child Care		2000560952 / 007 - 2003491		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
500 Parkview Dr Plymouth WI 530731552		920-892-5037	7/19/2023	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)2. Staff Record - Completed Background Check Description: Staff workers C, D, E, and F on the staff record checklist do not have a completed Child Care Background Check on file. Repeat violation: Previously cited on 10/3/2022, 9/14/2021	Staff worker C, D, E and F will put documentation of completed background check on file in the center.	9/30/23	
2	251.05(3)(b) Abusive Head Trauma Prevention Training Description: Eight of nine staff records reviewed have not completed Abusive Head Trauma Training or SBS training prior to working with children under the age of 5 years. Repeat violation: Previously cited on 10/3/2022, 9/14/2021	All staff will complete abusive head trauma prevention training and put documentation on file in the center. Those not yet trained will do so through the DCF website.	12/31/23	

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3	<p>251.05(3)(c) Cardiopulmonary Resuscitation Training</p> <p>Description: Eight of the nine staff records reviewed did not have a current certificate of completion for infant/child CPR/AED training on file.</p> <p>Repeat violation: Previously cited on 10/3/2022, 9/14/2021</p>	<p>All staff will put current documentation of CPR/AED training on file in the center.</p> <p>CPR/AED and First Aide Training is offered through Plymouth Joint School District.</p>	12/31/23	
4	<p>251.05(3)(cm) Child Abuse & Neglect - Biennial Training</p> <p>Description: Eight of nine staff records reviewed have not completed Child Abuse and Neglect Training as required every 2 years.</p> <p>Repeat violation: Previously cited on 10/3/2022, 9/14/2021</p>	<p>All staff will complete child abuse and neglect training and put documentation on file in the center.</p> <p>Child Abuse and Neglect Training is offered through the Plymouth Joint School District.</p>	12/31/23	
5	<p>251.06(3)(b)2. Emergencies - Practice Written Plans</p> <p>Description: Documentation of fire and tornado evacuation drills were not on file at the center.</p> <p>Repeat violation: Previously cited on 10/3/2022, 9/14/2021</p>	<p>Documentation of fire and tornado drills are kept by building secretary.</p> <p>Fire drills will be practiced once a month when the principal and secretary are not present, July and August, due to being in an elementary school building</p>	8/31/23	
6	<p>251.07(6)(i)1. Washing Child's Hands & Face</p> <p>Description: Children's hands were not washed prior to eating lunch.</p>	<p>Children will wash hands prior to eating lunch.</p>	8/16/23	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
			Verification Date

NAME - Agency Worker
Linda Juckem

Date Issued
8/2/2023

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Korynn K. Haum

8/16/23