

Date Correction Plan Due 3/4/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center After School Prairie		Provider Number / Facility ID Number 2000557872 / 049 - 120848		
Address - Facility (Street, City, State, Zip Code) 700 N Madison St Waunakee WI 53597		Telephone Number 608-616-0305	Date - Regulation Visit 2/9/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)5. Child Record - Alternate Arrival / Release Agreement Description: On December 10, 20205, the program did not follow a child's alternative arrival/release agreement when a child was released without parent permission. This incident was self-reported by the program.	Staff received a re-training on topics of independent departure and sign-out process and communication training on walkie- talkie use. Additionally, the site supervisor is now solely in charge of signing children out of program.	12/12/25, 12/18/25	

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2	<p>251.055(1)(a) Supervision Of Children</p> <p>Description: On October 7, 2025, the program did not supervise all children in care when a staff dismissed the wrong child. The child was outside alone for 9 minutes. The program self-reported the incident.</p> <p>On December 10, 2025, the program did not supervise all children in care when a staff dismissed a child for independent departure without parental permission. The child was outside alone for 3 minutes. The program self-reported the incident.</p>	<p>Staff received a re-training on topics of independent departure and sign-out process and communication training on walkie-talkie use. Additionally, the site supervisor is now solely in charge of signing children out of program. The Program Manager completed follow-up with the parents of the child involved, and members of the WYC leadership team have observed at minimum weekly.</p>	<p>12/12/25, 12/18/25</p>

NAME - Agency Worker
Jenny Sweeney

Date Issued
2/18/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Signed by:

Date Signed
3/3/2026

Layla Moosavi